

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL MEETING  
Wednesday, May 25, 2005  
6:00 p.m.**

**Sandhills Elementary School  
La Crete**

**AGENDA**

<b><u>CALL TO ORDER:</u></b>	1.	a)	Call to Order	
<b><u>AGENDA:</u></b>	2.	a)	Adoption of Agenda	
<b><u>ADOPTION OF THE PREVIOUS MINUTES:</u></b>	3.	a)	Minutes of the May 10, 2005..... Regular Council Meeting	5
<b><u>BUSINESS ARISING OUT OF THE MINUTES:</u></b>	4.	a)		
<b><u>DELEGATIONS:</u></b>	5.	a)	<b>Dave Peters (addition)</b>	
<b><u>PUBLIC HEARINGS:</u></b>	6.	a)	Bylaw 498/05 – Land Use Bylaw Amendment Rezone Pt. SW 9-106-15-W5M From Hamlet Residential District 1 to 2.....	17
<b><u>COUNCIL COMMITTEE AND CAO REPORTS:</u></b>	7.	a)	Council Committee Reports	
		b)	CAO Report	
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g)		

**PLANNING, EMERGENCY,  
AND ENFORCEMENT  
SERVICES:**

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	b)		

**CORPORATE  
SERVICES:**

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**IN CAMERA  
SESSION:**

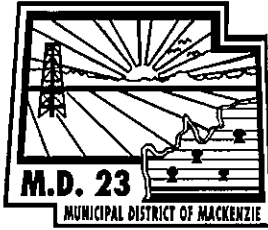
12.	a)	High Level Medical Clinic
	b)	Operational Services Organizational Structure
	c)	<b>Cost Sharing Agreements (addition)</b>

**NEXT MEETING  
DATE:**

13.	a)	Regular Council Meeting
		Tuesday, June 14, 2005
		10:00 a.m.
		Fort Vermilion

**ADJOURNMENT:**

14.	a)	Adjournment
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## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Minutes – Regular Council Meeting May 10, 2005
Agenda Item No:	3. a)

#### BACKGROUND / PROPOSAL:

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the May 10 , 2005 Regular Council Meeting.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That the minutes of the May 10, 2005 regular council meeting be adopted as presented.

Author:

Reviewed:

C.A.O. 

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL MEETING**

**Tuesday, May 10, 2005  
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
John W. Driedger	Councillor
Ed Froese	Councillor
Lisa Wardley	Councillor (arrived 10:12 a.m.)
Willy Neudorf	Councillor
Peter Braun	Councillor
Greg Newman	Councillor
Jim Thompson	Councillor
Stuart Watson	Councillor

**ABSENT:**

**ALSO PRESENT:**

Ray Coad	Chief Administrative Officer
Barb Spurgeon	Executive Assistant
Bill Landiuk	Director of Corporate Services
Paul Driedger	Director of Planning and Emergency Services
Sam Haddadin	Director of Operational Services

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, May 10, 2005 in Council Chambers, Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 05-241** **MOVED** by Councillor Thompson

That the agenda be adopted as amended:

- 9. c) Highway 58 East
- 9. d) Engineering Costs
- 11. h) Ratepayers Meetings.
- 11. i) Communications with Town of High Level

**CARRIED**

**ADOPTION OF  
THE PREVIOUS  
MINUTES:**

3. a) **Minutes of the April 28, 2005  
Regular Council Meeting**

**MOTION 05-242** **MOVED** by Deputy Reeve Sarapuk

That the minutes of the April 28, 2005 Regular Council Meeting be adopted as amended.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE  
MINUTES:**

4. a) There were no items under this heading.

**DELEGATIONS:**

5. a) There were no items under this heading.

**PUBLIC  
HEARINGS:**

6. a) **Bylaw 494/05 – Land Use Bylaw Amendment to  
Rezone Pt. Of NE 32-110-1-W5M from  
Rural Country Residential to Agricultural District 1**

Reeve Neufeld called the public hearing for Bylaw 494/05 to order at 10:11 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 494/05 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillor Watson asked why it took so long for this matter to be brought to Council. Paul Driedger advised he would research this. Councillor Newman asked if it was necessary to have such a large parcel of land rezoned.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 494/05. Paul Driedger answered that a response was received from the Town of High Level and they had no concerns.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 494/05.

Reeve Neufeld closed the public hearing for Bylaw 494/05 at 10:18 a.m.

**MOTION 05-243**

Bylaw 494/05

Second Reading

**MOVED** by Deputy Reeve Sarapuk

That second reading be given to Bylaw 494/05, being a Land Use Bylaw Amendment to rezone Pt. NE 32-110-19-W5M from Rural Country Residential District to Agricultural District.

**CARRIED**

**MOTION 05-244**

Bylaw 494/05

Third Reading

**MOVED** by Councillor Braun

That third reading be given to Bylaw 494/05, being a Land Use Bylaw Amendment to rezone Pt. NE 32-110-19-W5M from Rural Country Residential District to Agricultural District.

**DEFEATED**

**COUNCIL  
COMMITTEE AND  
CAO REPORTS:**

7. a) **Council Reports**

Deputy Reeve Sarapuk reported on NAIT Grad Ceremonies, Northern Lights Forest Education Society Supper  
Councillor Driedger reported on Northern Lights Forest Education Society Supper, Highway 88 Task Force.  
Councillor Neudorf reported on Agland Task Force.  
Councillor Wardley reported on Zama Recreation Board meeting.  
Councillor Watson reported on Mackenzie Waste Management meeting, Northern Lights Forest Education Society Supper.  
Councillor Thompson reported on Highway 88 Task Force,  
Councillor Newman reported on Agricultural Service Board Drainage Tour,  
Councillor Braun reported on Mackenzie Waste Management meeting, SDAB Training  
Councillor Froese reported on Highway 88 Task Force  
Reeve Neufeld reported on AgLand Task Force, Northern Lights Forest Education Society Supper, Highway 88 Task Force,

**MOTION 05- 245**

**MOVED** by Councillor Driedger

That the verbal reports of Council be received as information.

**CARRIED**

Reeve Neufeld recessed the meeting at 10:55 a.m.

Reeve Neufeld reconvened the meeting at 11:05 a.m.

7. b) CAO Report

**MOTION 05-246** **MOVED** by Councillor Neudorf

That the verbal report by the Chief Administrative Officer be received as information.

**CARRIED**

**GENERAL  
REPORTS:**

8. a) 2004 Audited Financial Statements and Audit Report

**MOTION 05-247** **MOVED** by Councillor Neudorf

That the audited financial statements be approved as presented.

**CARRIED**

8. b) Action List

**MOTION 05-248** **MOVED** by Councillor Newman

That the action list be received for information with the addition of the negotiation of Agreements with the Towns of High Level and Rainbow Lake.

**CARRIED**

**OPERATIONAL  
SERVICES:**

9. a) 45<sup>th</sup> Street Overlay and Curve Revision

**MOTION 05-249** **MOVED** by Councillor Newman

That the balance of funding budgeted for the 45<sup>th</sup> Street Overlay be put into a road reserve for paving on the west end of River Road in 2006.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:13 p.m.

Reeve Neufeld reconvened the meeting at 12:53 p.m.

**9. b) Dust Control**

**MOTION 05-250** **MOVED** by Councillor Froese  
 Requires 2/3 Majority

That Option 2 for dust control be approved.

	# of Applications	Total Meters	Budget	Additional Cost *	Revised Budget	Variance from Budget to Revised
New Applications	10 @ 200m	2000m	\$31,000.00	\$3,536.12	\$34,536.12	11.4%
Previous Applications	18 @ 250m	4500m	\$45,000.00	\$32,706.27	\$77,706.27	72.7%
Schools	9 @ 300m	2700m	\$41,850.00	\$4,773.76	\$46,623.76	11.4%
Zama		2855m	\$44,252.50	\$5,047.81	\$49,300.31	11.4%
Hwy. 88 Connector		700m	\$10,850.00	\$1,237.64	\$12,087.64	11.4%
<b>TOTAL</b>		<b>12,755m</b>	<b>\$172,952.50</b>	<b>\$47,301.60</b>	<b>\$220,254.10</b>	<b>27.3%</b>

**CARRIED**

**9. c) Highway 58 East**

Councillor Thompson brought forward the concern of dust control along Highway 58 east.

**MOTION 05-251** **MOVED** by Councillor Thompson  
 Requires Unanimous Consent

That a letter be written to Alberta Infrastructure requesting dust control applications along Highway 58 east of Highway 88.

**CARRIED**

**9. d) Engineering Costs**

Councillor Watson expressed concerns on engineering costs. A general discussion was held.

**CORPORATE SERVICES:** 11.

**f) Summer Council Meeting Dates**

**MOTION 05-252** **MOVED** by Councillor Newman

That the July 12<sup>th</sup>, and August 9<sup>th</sup> 2005 regular Council meetings be cancelled.

**CARRIED**



Councillor Newman left the meeting at 2:03 p.m.

Reeve Neufeld recessed the meeting at 2:03 p.m.

Reeve Neufeld reconvened the meeting at 2:15 p.m.

**PLANNING, EMERGENCY,  
AND ENFORCEMENT  
SERVICES:**

10. a) **Bylaw 500/05 Land Use Bylaw Amendment to Rezone Pt. SW 9-106-15-W5M from Mobile Home Subdivision 1 to Hamlet Residential District 2**

**MOTION 05-253**

Bylaw 500/05

First Reading

**MOVED** by Councillor Neudorf

That first reading be given to Bylaw 500/05 Land Use Bylaw Amendment to Rezone Pt. SW 9-106-15-W5M from Mobile Home Subdivision 1 to Hamlet Residential District 2.

**CARRIED**

10. b) **Bylaw 501/05 Land Use Bylaw Amendment to add 'Dwelling, Single Detached' to Hamlet Residential District 3**

**MOTION 05-254**

Bylaw 498/05

First Reading

**MOVED** by Councillor Thompson

That first reading be given to Bylaw 501/05, being a Land Use Bylaw Amendment to add dwelling – single detached to Hamlet Residential District 3 "HR3" zoning.

**CARRIED**

10. c) **Policy DEV001 – Urban Development Standards**

**MOTION 05-225**

**MOVED** by Councillor Wardley

That Policy DEV001, Urban Development Standards, be adopted as amended and attached.

**CARRIED**

10. d) **Vanguard Realty Phase 5Ba**

Councillor Driedger left the meeting at 2:27 p.m.

Councillor Driedger re-entered the meeting at 2:28 p.m.

**MOTION 05-226**  
Requires 2/3 Majority

**MOVED** by Councillor Froese

That the invoices for Vanguard Realty in the amount of \$109,156.00 for Storm Sewer along 109<sup>th</sup> Street and 105<sup>th</sup> Avenue in La Crete and \$4,758.97 for over-sizing of sewer and water lines along 109<sup>th</sup> Street and 105<sup>th</sup> Avenue in La Crete be funded out of the General Capital Reserve.

**CARRIED**

**CORPORATE SERVICES:**

11. a) **Bylaw 487/05 – Local Improvement for curb, gutter and sidewalk on 98<sup>th</sup> Avenue Plan 0422979, Block 24, Lots 1 through 15 in the Hamlet of La Crete**

**MOTION 05-227**

**MOVED** by Deputy Reeve Sarapuk

That Local Improvement Plan for curb, gutter and sidewalk on 98<sup>th</sup> Avenue, Plan 0422979, Block 24, Lots 1 through 15 in the Hamlet of La Crete be approved.

**CARRIED**

**MOTION 05-228**  
Requires 2/3 Majority  
Bylaw 487/05  
First Reading

**MOVED** by Councillor Braun

That first reading be given to Bylaw 487/05 being a bylaw to approve a local improvement charge for curb, gutter and sidewalk on 98<sup>th</sup> Avenue, Plan 0422979, Block 24, Lots 1 through 15 in the Hamlet of La Crete.

**CARRIED**

11. b) **Bylaw 499/05- Tax Rate Bylaw**

**MOTION 05-229**  
Bylaw 499/05  
First Reading

**MOVED** by Councillor Braun

That first reading be given to Bylaw 499/05 being a tax rate bylaw for the Municipal District of Mackenzie.

**CARRIED**

**MOTION 05-230**  
Bylaw 499/05  
Second Reading

**MOVED** by Deputy Reeve Sarapuk

That second reading be given to Bylaw 499/05 being a tax rate bylaw for the Municipal District of Mackenzie.

**CARRIED**

**MOTION 05-231**  
Requires Unanimous  
Consent

**MOVED** by Councillor Froese

That consideration be given to go to third reading for Bylaw 499/05 being a tax rate bylaw for the Municipal District of Mackenzie.

**CARRIED**

**MOTION 05-232**  
Bylaw 499/05  
Third Reading

**MOVED** by Councillor Thompson

That third reading be given to Bylaw 499/05 being a tax rate bylaw for the Municipal District of Mackenzie.

**CARRIED**

11. c) **Bylaw 502/05 –  
To Appoint an Assessor as a Designated Officer**

**MOTION 05-233**  
Bylaw 502/05  
First Reading

**MOVED** by Councillor Neudorf

That first reading be given to Bylaw 502/05 being a bylaw to appoint an assessor as a designated officer for the Municipal District of Mackenzie.

**CARRIED**

**MOTION 05-234**  
Bylaw 502/05  
Second Reading

**MOVED** by Councillor Froese

That second reading be given to Bylaw 502/05 being a bylaw to appoint an assessor as a designated officer for the Municipal District of Mackenzie.

**CARRIED**

**MOTION 05-235**  
Requires Unanimous  
Consent

**MOVED** by Councillor Braun

That consideration be given to go to third reading for Bylaw 502/05 being a bylaw to appoint an assessor as a designated officer for the Municipal District of Mackenzie.

**CARRIED**

**MOTION 05-236**  
Bylaw 502/05  
Third Reading

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 502/05 being a bylaw to appoint an assessor as a designated officer for the Municipal District of Mackenzie.

**CARRIED**

11. d) **Rural Transportation Grant**

**MOTION 05-237** **MOVED** by Councillor Wardley

That a letter of support for Parkland County's proposal for rural transportation funding be sent to the Rural Transportation Grant Review Committee.

**CARRIED**

11. e) **Strategic Planning Retreat**

**MOTION 05-238** **MOVED** by Councillor Braun

That August 19, 20, and 21, 2005 be scheduled for a Strategic Planning Retreat.

**CARRIED**

11. g) **Visit from the Minister of Municipal Affairs**

**MOTION 05-239** **MOVED** by Councillor Neudorf

That a Special Council meeting be scheduled for June 1<sup>st</sup>, 2005 at 2:30 p.m.

**CARRIED**

11. h) **Ratepayer's Meetings**

Councillor Wardley commented on the information provided at the ratepayers meetings and a general discussion was held.

11. i) **Communications with the Town of High Level**

Councillor Watson expressed concerns in regard to communication with the Town of High Level. A general discussion was held.

**MOTION 05-240** **MOVED** by Councillor Braun

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (3:04 p.m.)

**CARRIED**

**IN CAMERA  
SESSION:**

**12. a) High Level Medical Clinic**

**MOTION 05-241** **MOVED** by Deputy Reeve Sarapuk

That Council come out of camera (3:58 p.m.)

**CARRIED**

**MOTION 05-242** **MOVED** by Councillor Braun

That the Bylaw 412/04 being a Bylaw for amendment of Fee Schedules and Policy PW009 Dust Control be amended to include Calcium Chloride for dust control at \$500.00 per 200m.

**CARRIED**

**NEXT**

**MEETING DATE:**

**13. a)** Wednesday, May 25, 2005  
6:00 p.m.  
Sandhills Elementary School, La Crete

**ADJOURNMENT:** **14. a) Adjournment**

**MOTION 05-243** **MOVED** by Councillor Braun

That the Regular Council meeting be adjourned (4:04 p.m.)

**CARRIED**

These minutes were adopted this 25<sup>th</sup> day of May 2005.

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Bill Neufeld, Reeve

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Barbara Spurgeon,  
Executive Assistant

## Municipal District of Mackenzie No. 23

Title	Urban Development Standards	Policy No:	DEV001
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Legislation Reference	Municipal Government Act, Section 5
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### Purpose

Establish urban development standards to ensure consistent development is maintained within the hamlets of the M.D. of Mackenzie.

### Policy Statement

The M.D. of Mackenzie and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit. Municipal funded projects tend to encourage development while maintaining affordable lot prices.

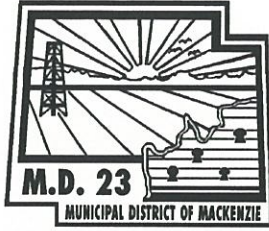
### Guidelines

- 1 M.D. of Mackenzie will:
  - a) adopt development standard requirements for individual urban zoning as indicated in this policy.
  - b) determine who is responsible for installation of the infrastructure as indicated in this policy.
  - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy.
  - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.
  - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road).
  - f) at the request of the developer, pay for selected improvements via a 100% local improvement levied against the property owner over a 10 year period.
  - g) pay for the storm sewer trunk main.
- 2 The developer will be responsible for all costs except where otherwise indicated in this policy.

Storm Sewer Internal – means storm sewer that only benefits the subdivision within the development agreement.

Storm Sewer Collection System – can include ditches, ponds and underground piping.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>June 18, 2002</b>	<b>02-460</b>
<b>Amended</b>	<b>Jan 13, 2004</b>	<b>04-009</b>
<b>Amended</b>	<b>June 23, 2004</b>	
<b>Amended</b>	<b>May 10, 2005</b>	<b>05-255</b>



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council</b>
<b>Meeting Date:</b>	<b>May 25, 2005</b>
<b>Presented By:</b>	<b>Paul Driedger Director of Planning, Emergency &amp; Enforcement Services</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 498/05 Land Use Bylaw Amendment Rezone Pt SW 9-106-15-W5M From Hamlet Residential District 1A (HR1A) To Hamlet Residential District 2 (HR2)</b>
<b>Agenda Item No:</b>	<b>62</b>

#### BACKGROUND / PROPOSAL:

Bylaw 498/05 was given first reading at the April 28, 2005 Council meeting. If passed, this bylaw will rezone part of SW 9-106-15-W5M in the Hamlet of La Crete from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 2 (HR2) to accommodate a row housing intended to be designed for seniors.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The developer has chosen this location because of its close proximity to the Heimstead Lodge and Altenheim. The developer is in the process of subdividing the subject property with the intention that this become a subdivision designed for the needs of seniors.

#### **7.19 HAMLET RESIDENTIAL DISTRICT 2 "HR2"**

The general purpose of this district is to restrict development to large lot residential and other compatible uses in urban areas.

##### **A. PERMITTED USES**

- (1) Dwelling - Single detached.

Author:	Reviewed: 	C.A.O.:
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**B. DISCRETIONARY USES**

- (1) Ancillary building and use.
- (2) Dwelling - Duplex.
- (3) Dwelling – Row.
- (4) Home based business
- (5) Modular home.
- (6) Park.
- (7) Playground.
- (8) Public use.

**C. MINIMUM LOT WIDTH**

22 metres (72 feet).

**D. MINIMUM LOT DEPTH**

33.5 metres (110 feet).

**E. FRONT YARD SETBACK**

7.6 metres (25 feet) or as required by the Development Officer.

**F. MINIMUM SIDE YARD SETBACK**

Side yards shall not be less than 1.2 metres (4 feet). In case of a corner site the exterior side yard shall not be less than 3.0 metres (10 feet).

**G. MINIMUM REAR YARD SETBACK**

2.4 metres (8 feet).

**H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS**

Buildings may be either of new construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

Author:	Reviewed: 	C.A.O.:
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**I. ON-SITE PARKING**

In accordance to Section 4.28 of this Bylaw.

**J. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

**COSTS / SOURCE OF FUNDING:**

N/A

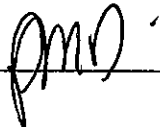

**RECOMMENDED ACTION:**

Motion

That second reading be given to Bylaw 498/05, being a Land Use Bylaw amendment to rezone Part of SW 9-106-15-W5M from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 2 (HR2).

Motion

That third reading be given to Bylaw 498/05, being a Land Use Bylaw amendment to rezone Part of SW 9-106-15-W5M from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 2 (HR2).

Author:	Reviewed: 	C.A.O.: 
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**BYLAW NO. 498/05**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

**WHEREAS**, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

**WHEREAS**, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

**WHEREAS**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate row housing intended to be designed for seniors.

**NOW THEREFORE**, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Part of SW 9-106-15-W5M, in the Municipal District of Mackenzie No. 23 be amended from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2", as outlined in Schedule "A".

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

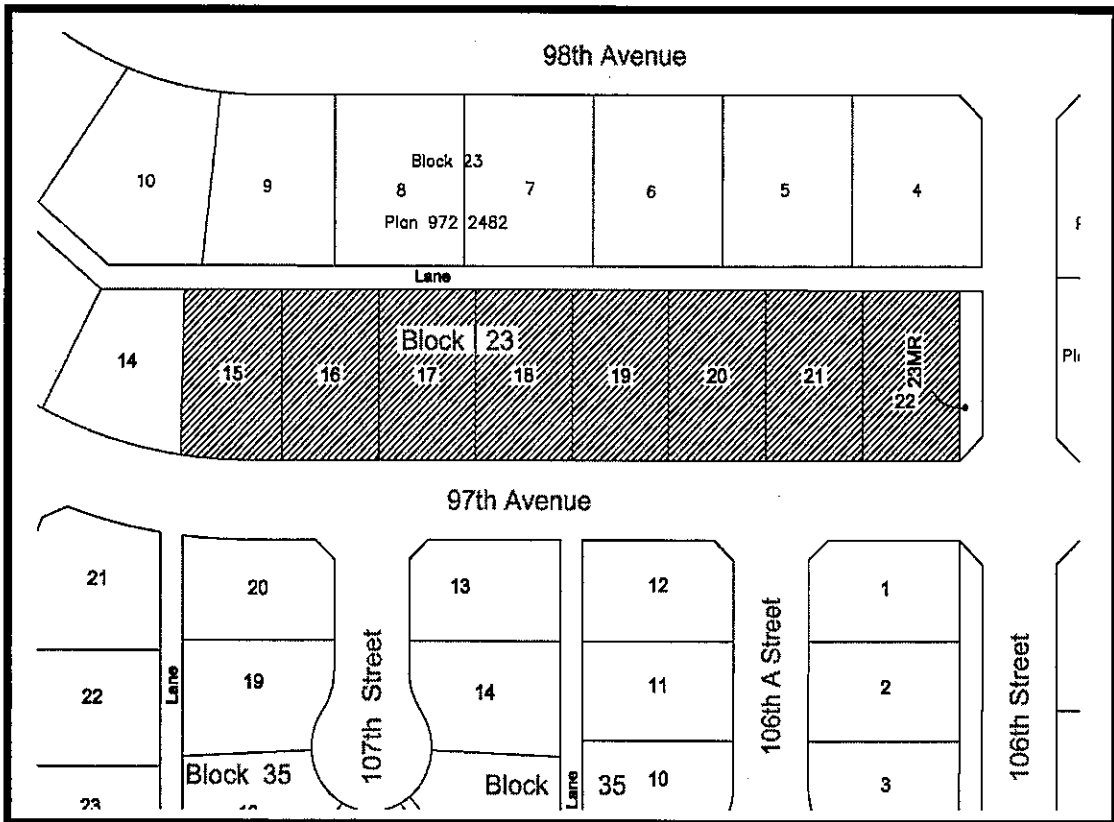
\_\_\_\_\_  
Barbara Spurgeon, Executive Assistant

**BYLAW No. 498/05**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Pt. of SW 9-106-15-W5M in La Crete be amended from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2".



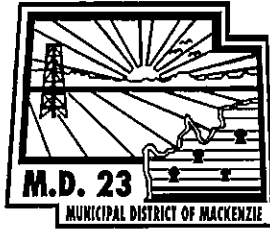
From: Hamlet Residential District 1A "HR1A"

To: Hamlet Residential District 2 "HR2"

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Barb Spurgeon, Executive Assistant

EFFECTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2005.



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	May 25, 2005
<b>Presented By:</b>	Joulia Whittleton, Director of Corporate Services
<b>Title:</b>	Capital projects 2005 Progress Report and Year to-date
<b>Operating</b>	Income Statement
<b>Agenda Item No:</b>	8. a)

#### **BACKGROUND / PROPOSAL:**

Statuses report on our 2005 capital projects.  
Operating revenues and expenditures figures for the period ended April 30, 2005.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

For information.

#### **COSTS / SOURCE OF FUNDING:**

N/A

#### **RECOMMENDED ACTION:**

That the capital project progress report and the year-to-date operating income statement be received for information.

Author: Joulia W.

Reviewed:

C.A.O.:

**MD of Mackenzie # 23**  
**Finance department report**  
**April 30/2005**

<i>Variances:</i>	<i>Date of a note addition</i>	
<i>Note -1</i>	<i>Apr-05</i>	Insurance proceeds - code 1-**-**-**-570: We received \$959.80 to cover a loss from stolen chain saws. Four chain saws were stolen from Fort Vermilion yard.
<i>Note -2</i>	<i>Apr-05</i>	Membership/Conference fees - code 2-**-**-**-214: Airport department - paid 2005 membership to Commuter Air Access Network.
	<i>Apr-05</i>	Agriculture Department - paid \$1,710 for ASB conference.
<i>Note -3</i>	<i>Apr-05</i>	Advertising - code 2-**-**-**-221: Water Services Department - paid \$1,800 to Edmonton Journal - advertisement for a senior utility officer position.
<i>Note -4</i>	<i>Apr-05</i>	Equipment Repair - code 2-**-**-**-253: Water Services Department - we have had some unforeseen expenditures: Zama WTP - we had to repair chemical transfer and chemical feed pumps at a cost \$2,598.89; major repair of the fire engine pump at \$5,979.63 cost. Fort Vermilion WTP - working on repairing Computrol system - card lock usage reading system; Red Line Electric installed the new communication board and relay switch at a cost of \$2,422.49.
<i>Note -5</i>	<i>Apr-05</i>	Vehicle Repair & Maintenance - code 2-**-**-**-255: Administration department - we didn't budgeted enough; we budgeted for one vehicle, we actually have two vans - one in FV and one in LC. Current work to date includes replacement of a windshield (\$370) and routine vehicle inspections.
	<i>Apr-05</i>	Enforcement services department - paid \$1,183.60 for towing and repair of unit 1638.
<i>Note -6</i>	<i>Mar-05</i>	Structural Repair & Maintenance - code 2-**-**-**-259: Water Services Department - as of today, we have spent \$27,988.14 to repair La Crete water well. This is an unbudgeted item.
	<i>Apr-05</i>	Actual repair cost is \$36,065.32.
<i>Note -7</i>	<i>Apr-05</i>	Communications - code 2-**-**-**-266: Enforcement services department - paid \$2,698 for two GSTAR car kits and mobile handsets. This is to equip Special Constable vehicles with back up communications for working alone.

*MD of Mackenzie # 23  
Finance department report  
April 30/2005*

*Investment Report:*

1. *No investment as of April 30/2005*



**MD of Mackenzie  
Summary of All Units  
April 30, 2005**

	2004 Actual	YTD 2005	2005	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
<b>REVENUE</b>					
100-TAXATION	\$21,700,688		\$23,193,384	(\$23,193,384.00)	-100%
124-FRONTAGE	\$150,679		\$234,965	(\$234,965.00)	-100%
420-SALES OF GOODS & SERVICES	\$278,105	\$46,621.36	\$241,215	(\$194,593.64)	-81%
421-SALE OF WATER -METERED	\$844,291	\$314,877.96	\$984,477	(\$669,599.04)	-68%
422-SALE OF WATER-BULK	\$303,923	\$107,207.02	\$341,173	(\$233,965.98)	-69%
424-SALE OF LAND	\$21,604	\$1,417.50	\$19,100	(\$17,682.50)	-93%
510-PENALTIES & COSTS ON TAXES	\$86,555		\$86,000	(\$86,000.00)	-100%
511-PENALTIES ON AR & UTILITIES	\$22,951	\$7,801.17	\$16,000	(\$8,198.83)	-51%
520-LICENSES & PERMITS	\$14,979	\$4,530.00	\$17,500	(\$12,970.00)	-74%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$2,133.00		\$2,133.00	
522-MUNICIPAL RESERVE REVENUE	\$3,650	\$649.00		\$649.00	
526-SAFETY CODE PERMITS	\$56,583	\$44,103.22	\$200,000	(\$155,896.78)	-78%
525-SUBDIVISION FEES	\$127,909	\$31,625.00	\$100,000	(\$68,375.00)	-68%
530-FINES	\$43,296	\$11,406.00	\$50,000	(\$38,594.00)	-77%
531-SAFETY CODE COUNCIL	\$358	\$151.00	\$2,500	(\$2,349.00)	-94%
550-INTEREST REVENUE	\$161,770	\$22,899.40	\$110,000	(\$87,100.60)	-79%
560-RENTAL & LEASE REVENUE	\$41,623	\$2,000.00	\$44,000	(\$42,000.00)	-95%
① 570-INSURANCE PROCEEDS	\$8,833	\$959.80		\$959.80	
592-OIL WELL DRILLING	\$66,012	\$6,994.85	\$75,000	(\$68,005.15)	-91%
597-OTHER REVENUE	\$29,121	\$65,883.34	\$81,000	(\$15,116.66)	-19%
840-PROVINCIAL GRANTS	\$720,609	\$491,329.00	\$1,013,376	(\$522,047.00)	-52%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$79,597		\$60,000	(\$60,000.00)	-100%
930-CONTRIBUTION FROM OPERATING RESE	\$10,913		\$3,000	(\$3,000.00)	-100%
950-DRAWN FROM ALLOWANCE	\$77,000				
990-OVER/UNDER TAX COLLECTIONS	(\$67,353)		\$1,981	(\$1,981.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$24,783,694</b>	<b>\$1,162,588.62</b>	<b>\$26,874,671</b>	<b>(\$25,712,082.38)</b>	<b>-96%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$2,732,796	\$855,714.04	\$3,249,992	\$2,394,277.96	74%
132-BENEFITS	\$407,519	\$155,384.22	\$563,815	\$408,430.78	72%
136-WCB CONTRIBUTIONS	\$37,256	\$8,742.03	\$66,142	\$57,399.97	87%
142-RECRUITING	\$19,068	\$30,700.37	\$40,000	\$9,299.63	23%
150-ISOLATION COSTS	\$9,859	\$4,453.84	\$23,200	\$18,746.16	81%
151-HONORARIA	\$240,212	\$45,492.98	\$301,600	\$256,107.02	85%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,134		\$2,000	\$2,000.00	100%
211-TRAVEL & SUBSISTENCE	\$189,055	\$37,415.24	\$215,800	\$178,384.76	83%
212-PROMOTIONAL EXPENDITURE	\$14,557	\$4,744.61	\$18,800	\$14,055.39	75%
② 214-MEMBERSHIP/CONFERENCE FEES	\$52,806	\$27,039.08	\$58,024	\$30,984.92	53%
215-FREIGHT	\$53,977	\$16,724.44	\$48,100	\$31,375.56	65%
216-POSTAGE	\$24,295	\$4,193.40	\$23,000	\$18,806.60	82%
217-TELEPHONE	\$144,352	\$44,450.89	\$138,370	\$93,919.11	68%
③ 221-ADVERTISING	\$38,549	\$12,707.08	\$46,500	\$33,792.92	73%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,308	\$1,242.18	\$4,400	\$3,157.82	72%
231-AUDIT/ACCOUNTING	\$19,085		\$44,000	\$44,000.00	100%
232-LEGAL	\$53,381	\$3,765.35	\$36,600	\$32,834.65	90%
233-ENGINEERING CONSULTING	\$111,752	\$21,108.02	\$112,800	\$91,691.98	81%
235-PROFESSIONAL FEES	\$1,521,459	\$336,639.47	\$1,710,450	\$1,373,810.53	80%
236-ENHANCED POLICING	\$28,764	\$3,742.57	\$119,000	\$115,257.43	97%
239-TRAINING & EDUCATION	\$89,069	\$18,678.35	\$97,855	\$79,176.65	81%
242-COMPUTER PROG/DATA PROCESSING	\$35,991	\$7,811.28	\$43,000	\$35,188.72	82%
251-BRIDGE REPAIR & MAINTENANCE	\$1,600		\$12,000	\$12,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$90,935	\$26,448.17	\$90,280	\$63,831.83	71%
④ 253-EQUIPMENT REPAIR	\$158,166	\$47,635.18	\$153,250	\$105,614.82	69%
⑤ 255-VEHICLE REPAIR	\$54,180	\$12,901.65	\$62,650	\$49,748.35	79%
⑥ 259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$627,710	\$146,930.25	\$674,750	\$527,819.75	78%
262-BUILDING & LAND RENTAL	\$50		\$18,500	\$18,500.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$86,609	\$25,569.32	\$94,670	\$69,100.68	73%
⑦ 266-COMMUNICATIONS	\$45,434	\$18,405.12	\$36,830	\$18,424.88	50%
267-AVL MAINTENANCE	\$82,848	\$22,630.48	\$70,775	\$48,144.52	68%
271-LICENSES & PERMITS	\$3,409	\$160.00	\$3,200	\$3,040.00	95%
272-DAMAGE CLAIMS	\$298		\$15,000	\$15,000.00	100%
273-TAXES	\$6,473		\$7,500	\$7,500.00	100%
274-INSURANCE	\$185,590	\$22.50	\$194,800	\$194,777.50	100%
342-ASSESSOR FEES	\$237,432	\$101,266.50	\$216,300	\$115,033.50	53%
290-ELECTION COSTS	\$3,447		\$1,800	\$1,800.00	100%
511-GOODS AND SUPPLIES	\$374,087	\$69,106.48	\$382,350	\$313,243.52	82%
521-FUEL & OIL	\$270,049	\$98,293.03	\$287,923	\$189,629.97	66%
531-CHEMICALS/SALT	\$134,461	\$36,861.44	\$168,500	\$131,638.56	78%
532-DUST CONTROL	\$269,210		\$256,900	\$256,900.00	100%
533-GRADER BLADES	\$48,707	\$19,970.43	\$37,000	\$17,029.57	46%
534-GRAVEL	\$984,198	\$9,669.44	\$1,300,000	\$1,290,330.56	99%
535-GRAVEL RECLAMATION COST	\$39,521		\$75,000	\$75,000.00	100%
543-NATURAL GAS	\$78,917	\$28,712.66	\$77,560	\$48,847.34	63%
544-ELECTRICAL POWER	\$242,885	\$64,302.56	\$268,888	\$204,585.44	76%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,112,675	\$308,893.50	\$1,125,622	\$816,728.50	73%
735-GRANTS TO OTHER ORGANIZATIONS	\$1,106,673	\$1,025,030.21	\$1,526,735	\$501,704.79	33%
747-SCHOOL FOUNDATION PROGRAMS	\$6,581,738	\$1,621,561.98	\$6,722,877	\$5,101,315.02	76%
750-SENIORS FOUNDATION	\$325,093	\$81,438.63	\$325,575	\$244,136.37	75%
762-CONTRIBUTED TO CAPITAL	\$511,446		\$861,800	\$861,800.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$4,184,107		\$3,433,859	\$3,433,859.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$216,215		\$28,600	\$28,600.00	100%
810-INTEREST & SERVICE CHARGES	\$3,910	\$919.23	\$3,500	\$2,580.77	74%
831-INTEREST-LONG TERM DEBT	\$265,727		\$431,489	\$431,489.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$467,750		\$835,240	\$835,240.00	100%
921-BAD DEBT EXPENSE	\$43,026	\$158.94	\$37,500	\$37,341.06	100%

**MD of Mackenzie**  
**Summary of All Units**  
 April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
922-TAX CANCELLATION/WRITE OFFS	\$54,281	\$233.29	\$60,000	\$59,766.71	100%
992-COST OF LAND SOLD	\$5,591		\$12,000	\$12,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$24,733,694</b>	<b>\$5,407,870.43</b>	<b>\$26,874,671</b>	<b>\$21,466,800.57</b>	<b>80%</b>
<b>SURPLUS</b>	<b>\$50,000</b>	<b>(\$4,245,281.81)</b>		<b>(\$4,245,281.81)</b>	

**MD of Mackenzie**  
**00-Taxes**  
**April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$21,700,688		\$23,193,384	(\$23,193,384.00)	-100%
990-OVER/UNDER TAX COLLECTIONS	(\$67,353)		\$1,981	(\$1,981.00)	-100%
TOTAL REVENUE	\$21,633,335		\$23,195,365	(\$23,195,365.00)	-100%
EXPENDITURE					
SURPLUS	\$21,633,335		\$23,195,365	(\$23,195,365.00)	-100%

**MD of Mackenzie  
11-Council  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$3,773	\$500.69	\$4,000	\$3,499.31	87%
151-HONORARIA	\$174,311	\$34,625.00	\$204,850	\$170,225.00	83%
211-TRAVEL & SUBSISTENCE	\$97,151	\$14,687.06	\$95,600	\$80,912.94	85%
214-MEMBERSHIP/CONFERENCE FEES	\$11,396	\$1,245.00	\$10,000	\$8,755.00	88%
217-TELEPHONE	\$7,997	\$1,778.69	\$8,000	\$6,221.31	78%
290-ELECTION COSTS	\$3,447		\$1,800	\$1,800.00	100%
511-GOODS AND SUPPLIES		\$1,218.54	\$9,400	\$8,181.46	87%
TOTAL EXPENDITURES	\$298,074	\$54,054.98	\$333,650	\$279,595.02	84%
SURPLUS	(\$298,074)	(\$54,054.98)	(\$333,650)	\$279,595.02	-84%

**MD of Mackenzie**  
**12-Administration**  
 April 30, 2005

	2004 Actual	YTD 2005	2005	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$27,461	\$11,645.98	\$20,000	(\$8,354.02)	-42%
510-PENALTIES & COSTS ON TAXES	\$86,555		\$86,000	(\$86,000.00)	-100%
550-INTEREST REVENUE	\$161,770	\$22,899.40	\$110,000	(\$87,100.60)	-79%
592-OIL WELL DRILLING	\$66,012	\$6,994.85	\$75,000	(\$68,005.15)	-91%
597-OTHER REVENUE	\$25,950	\$2,809.09	\$11,000	(\$8,190.91)	-74%
840-PROVINCIAL GRANTS	\$37,947		\$52,200	(\$52,200.00)	-100%
930-CONTRIBUTION FROM OPERATING RESE			\$3,000	(\$3,000.00)	-100%
950-DRAWN FROM ALLOWANCE	\$77,000				
<b>TOTAL REVENUE</b>	<b>\$482,695</b>	<b>\$44,349.32</b>	<b>\$357,200</b>	<b>(\$312,850.68)</b>	<b>-88%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$682,132	\$206,902.52	\$760,780	\$553,877.48	73%
132-BENEFITS	\$116,412	\$43,461.50	\$133,110	\$89,648.50	67%
136-WCB CONTRIBUTIONS	\$8,313	\$8,742.03	\$18,880	\$10,137.97	54%
142-RECRUITING	\$19,068	\$30,700.37	\$40,000	\$9,299.63	23%
151-HONORARIA	\$1,007		\$13,500	\$13,500.00	100%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,134		\$2,000	\$2,000.00	100%
211-TRAVEL & SUBSISTENCE	\$25,942	\$2,064.18	\$44,000	\$41,935.82	95%
212-PROMOTIONAL EXPENDITURE	\$14,557	\$4,744.61	\$18,800	\$14,055.39	75%
214-MEMBERSHIP/CONFERENCE FEES	\$23,842	\$7,688.14	\$22,000	\$14,311.86	65%
215-FREIGHT	\$6,925	\$461.47	\$4,900	\$4,438.53	91%
216-POSTAGE	\$24,295	\$4,193.40	\$23,000	\$18,806.60	82%
217-TELEPHONE	\$59,418	\$17,891.94	\$61,200	\$43,308.06	71%
221-ADVERTISING	\$7,449	\$3,713.56	\$10,000	\$6,286.44	63%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,052	\$1,242.18	\$3,200	\$1,957.82	61%
231-AUDIT/ACCOUNTING	\$19,085		\$44,000	\$44,000.00	100%
232-LEGAL	\$11,384	\$2,895.04	\$14,600	\$11,704.96	80%
235-PROFESSIONAL FEES	\$56,971	\$107.90	\$34,000	\$33,892.10	100%
239-TRAINING & EDUCATION	\$29,629	\$1,032.91	\$23,855	\$22,822.09	96%
242-COMPUTER PROG/DATA PROCESSING	\$35,991	\$7,811.28	\$43,000	\$35,188.72	82%
252-BUILDING REPAIRS & MAINTENANCE	\$41,433	\$12,786.95	\$46,480	\$33,693.05	72%
253-EQUIPMENT REPAIR	\$2,509	\$240.50	\$3,000	\$2,759.50	92%
255-VEHICLE REPAIR	\$284	\$1,111.67	\$900	(\$211.67)	-24%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$60,529	\$16,731.82	\$67,600	\$50,868.18	75%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$6,473		\$7,500	\$7,500.00	100%
274-INSURANCE	\$37,097		\$37,500	\$37,500.00	100%
342-ASSESSOR FEES	\$237,432	\$101,266.50	\$216,300	\$115,033.50	53%
511-GOODS AND SUPPLIES	\$66,790	\$14,864.43	\$64,000	\$49,135.57	77%
521-FUEL & OIL	\$6,602	\$2,536.32	\$9,300	\$6,763.68	73%
543-NATURAL GAS	\$9,529	\$2,226.84	\$10,090	\$7,863.16	78%
544-ELECTRICAL POWER	\$14,282	\$3,996.30	\$16,068	\$12,071.70	75%
710-GRANTS TO LOCAL GOVERNMENTS	\$854,610	\$200,000.00	\$873,000	\$673,000.00	77%
762-CONTRIBUTED TO CAPITAL	\$108,197		\$111,900	\$111,900.00	100%
810-INTEREST & SERVICE CHARGES	\$3,910	\$919.23	\$3,500	\$2,580.77	74%
921-BAD DEBT EXPENSE			\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$54,281	\$233.29	\$60,000	\$59,766.71	100%
<b>TOTAL EXPENDITURES</b>	<b>\$2,651,568</b>	<b>\$700,566.88</b>	<b>\$2,851,963</b>	<b>\$2,151,396.12</b>	<b>75%</b>
<b>SURPLUS</b>	<b>(\$2,168,873)</b>	<b>(\$656,217.56)</b>	<b>(\$2,494,763)</b>	<b>\$1,838,545.44</b>	<b>-74%</b>

**MD of Mackenzie  
23-Fire Department  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$96,856	\$11,288.25	\$73,000	(\$61,711.75)	-85%
840-PROVINCIAL GRANTS			\$10,000	(\$10,000.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$96,856</b>	<b>\$11,288.25</b>	<b>\$83,000</b>	<b>(\$71,711.75)</b>	<b>-86%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$37,720	\$12,763.06	\$43,542	\$30,778.94	71%
132-BENEFITS	\$5,558	\$3,050.87	\$7,800	\$4,749.13	61%
136-WCB CONTRIBUTIONS	\$520		\$716	\$716.00	100%
151-HONORARIA	\$56,270	\$7,217.98	\$65,000	\$57,782.02	89%
211-TRAVEL & SUBSISTENCE	\$4,002	\$940.96	\$7,000	\$6,059.04	87%
214-MEMBERSHIP/CONFERENCE FEES	\$661	\$892.00	\$2,500	\$1,608.00	64%
215-FREIGHT	\$909	\$266.41	\$700	\$433.59	62%
217-TELEPHONE	\$19,396	\$7,100.01	\$18,500	\$11,399.99	62%
221-ADVERTISING	\$276		\$500	\$500.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$256		\$500	\$500.00	100%
232-LEGAL	\$456		\$2,000	\$2,000.00	100%
235-PROFESSIONAL FEES	\$14,058	\$4,194.69	\$22,500	\$18,305.31	81%
239-TRAINING & EDUCATION	\$33,090	\$7,192.35	\$26,000	\$18,807.65	72%
252-BUILDING REPAIRS & MAINTENANCE	\$8,177	\$1,119.07	\$11,000	\$9,880.93	90%
253-EQUIPMENT REPAIR	\$10,558	\$3,906.63	\$30,750	\$26,843.37	87%
255-VEHICLE REPAIR	\$11,309	\$84.44	\$12,000	\$11,915.56	99%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$9,366	\$7,461.99	\$9,370	\$1,908.01	20%
266-COMMUNICATIONS	\$21,828	\$10,061.61	\$20,800	\$10,738.39	52%
267-AVL MAINTENANCE	\$29,514	\$6,935.32	\$19,900	\$12,964.68	65%
274-INSURANCE	\$23,451		\$23,500	\$23,500.00	100%
511-GOODS AND SUPPLIES	\$56,615	\$4,585.20	\$46,000	\$41,414.80	90%
521-FUEL & OIL	\$2,153	\$1,285.27	\$4,750	\$3,464.73	73%
531-CHEMICALS/SALT	\$144		\$3,500	\$3,500.00	100%
543-NATURAL GAS	\$13,540	\$4,083.94	\$12,570	\$8,486.06	68%
544-ELECTRICAL POWER	\$14,101	\$4,379.82	\$14,500	\$10,120.18	70%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647	\$40,323.50	\$80,647	\$40,323.50	50%
762-CONTRIBUTED TO CAPITAL	\$19,418		\$14,500	\$14,500.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000		\$150,000	\$150,000.00	100%
921-BAD DEBT EXPENSE	\$39,522		\$30,000	\$30,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$663,514</b>	<b>\$127,845.12</b>	<b>\$681,045</b>	<b>\$553,199.88</b>	<b>81%</b>
<b>SURPLUS</b>	<b>(\$566,659)</b>	<b>(\$116,556.87)</b>	<b>(\$598,045)</b>	<b>\$481,488.13</b>	<b>-81%</b>

**MD of Mackenzie**  
**25-Ambulance / Municipal Emergency**  
**April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
560-RENTAL & LEASE REVENUE	\$7,200	\$1,800.00	\$12,000	(\$10,200.00)	-85%
597-OTHER REVENUE	\$1,171				
840-PROVINCIAL GRANTS		\$9,000.00	\$265,000	(\$256,000.00)	-97%
<b>TOTAL REVENUE</b>	<b>\$8,371</b>	<b>\$10,800.00</b>	<b>\$277,000</b>	<b>(\$266,200.00)</b>	<b>-96%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$15,486	\$4,091.06	\$13,338	\$9,246.94	69%
132-BENEFITS	\$2,526	\$860.81	\$2,400	\$1,539.19	64%
136-WCB CONTRIBUTIONS	\$126		\$210	\$210.00	100%
211-TRAVEL & SUBSISTENCE	\$1,711	\$155.07	\$3,000	\$2,844.93	95%
214-MEMBERSHIP/CONFERENCE FEES	\$219	\$255.00	\$1,500	\$1,245.00	83%
235-PROFESSIONAL FEES	\$539,864	\$166,681.63	\$715,250	\$548,568.37	77%
236-ENHANCED POLICING	\$9,120				
239-TRAINING & EDUCATION	\$2,012	\$300.00	\$5,000	\$4,700.00	94%
252-BUILDING REPAIRS & MAINTENANCE	\$897		\$1,000	\$1,000.00	100%
266-COMMUNICATIONS	\$6,354	\$1,315.68	\$1,600	\$284.32	18%
267-AVL MAINTENANCE	\$3,059	\$1,094.96	\$4,900	\$3,805.04	78%
274-INSURANCE	\$8,388		\$8,400	\$8,400.00	100%
511-GOODS AND SUPPLIES	\$3,945	\$904.36	\$5,000	\$4,095.64	82%
762-CONTRIBUTED TO CAPITAL	\$27,030				
<b>TOTAL EXPENDITURES</b>	<b>\$620,737</b>	<b>\$175,658.57</b>	<b>\$761,598</b>	<b>\$585,939.43</b>	<b>77%</b>
<b>SURPLUS</b>	<b>(\$612,366)</b>	<b>(\$164,858.57)</b>	<b>(\$484,598)</b>	<b>\$319,739.43</b>	<b>-66%</b>

**MD of Mackenzie**  
**26-Enforcement Services**  
 April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
520-LICENSES & PERMITS	\$650	\$275.00	\$500	(\$225.00)	-45%
530-FINES	\$43,296	\$11,406.00	\$50,000	(\$38,594.00)	-77%
597-OTHER REVENUE		\$63,074.25	\$70,000	(\$6,925.75)	-10%
840-PROVINCIAL GRANTS		\$5,250.00		\$5,250.00	
<b>TOTAL REVENUE</b>	<b>\$43,946</b>	<b>\$80,005.25</b>	<b>\$120,500</b>	<b>(\$40,494.75)</b>	<b>-34%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$96,354	\$56,121.65	\$179,087	\$122,965.35	69%
132-BENEFITS	\$16,365	\$8,664.70	\$26,600	\$17,935.30	67%
136-WCB CONTRIBUTIONS	\$2,178		\$1,698	\$1,698.00	100%
151-HONORARIA		\$3,150.00	\$9,000	\$5,850.00	65%
211-TRAVEL & SUBSISTENCE	\$6,087	\$2,502.37	\$8,000	\$5,497.63	69%
214-MEMBERSHIP/CONFERENCE FEES	\$555	\$350.00	\$1,000	\$650.00	65%
217-TELEPHONE	\$8,008	\$2,406.41	\$7,500	\$5,093.59	68%
221-ADVERTISING	\$136		\$500	\$500.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS			\$500	\$500.00	100%
232-LEGAL			\$2,000	\$2,000.00	100%
235-PROFESSIONAL FEES	\$19,447	\$1,037.16	\$4,000	\$2,962.84	74%
236-ENHANCED POLICING	\$19,644	\$3,742.57	\$119,000	\$115,257.43	97%
239-TRAINING & EDUCATION	\$633	\$2,124.92	\$8,000	\$5,875.08	73%
253-EQUIPMENT REPAIR	\$3,701	\$456.70	\$1,500	\$1,043.30	70%
255-VEHICLE REPAIR	\$4,362	\$3,114.83	\$2,000	(\$1,114.83)	-56%
266-COMMUNICATIONS	\$2,769	\$3,531.22	\$2,000	(\$1,531.22)	-77%
267-AVL MAINTENANCE	\$8,923	\$729.32	\$3,075	\$2,345.68	76%
274-INSURANCE	\$4,157		\$4,500	\$4,500.00	100%
511-GOODS AND SUPPLIES	\$8,380	\$3,910.87	\$10,000	\$6,089.13	61%
521-FUEL & OIL	\$5,050	\$2,233.64	\$5,000	\$2,766.36	55%
710-GRANTS TO LOCAL GOVERNMENTS	\$4,735				
762-CONTRIBUTED TO CAPITAL	\$13,025				
<b>TOTAL EXPENDITURES</b>	<b>\$224,510</b>	<b>\$94,076.36</b>	<b>\$394,960</b>	<b>\$300,883.64</b>	<b>76%</b>
<b>SURPLUS</b>	<b>(\$180,564)</b>	<b>(\$14,071.11)</b>	<b>(\$274,460)</b>	<b>\$260,388.89</b>	<b>-95%</b>

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**MD of Mackenzie**  
**32-Transportation**  
**April 30, 2005**

	2004 Actual	YTD 2005	2005	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
<b>REVENUE</b>					
124-FRONTAGE	\$21,908		\$99,500	(\$99,500.00)	-100%
420-SALES OF GOODS & SERVICES	\$103,414	\$7,889.80	\$100,000	(\$92,110.20)	-92%
560-RENTAL & LEASE REVENUE	\$4,993				
570-INSURANCE PROCEEDS	\$8,833	\$959.80		\$959.80	
840-PROVINCIAL GRANTS	\$424,909	\$423,714.00	\$423,714		
<b>TOTAL REVENUE</b>	<b>\$564,058</b>	<b>\$432,563.60</b>	<b>\$623,214</b>	<b>(\$190,650.40)</b>	<b>-31%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$1,262,853	\$355,883.39	\$1,347,200	\$991,316.61	74%
132-BENEFITS	\$173,325	\$61,427.55	\$237,600	\$176,172.45	74%
136-WCB CONTRIBUTIONS	\$15,838		\$27,425	\$27,425.00	100%
150-ISOLATION COSTS			\$7,200	\$7,200.00	100%
211-TRAVEL & SUBSISTENCE	\$24,084	\$4,517.24	\$16,500	\$11,982.76	73%
214-MEMBERSHIP/CONFERENCE FEES	\$2,395	\$600.00	\$2,000	\$1,400.00	70%
215-FREIGHT	\$14,268	\$3,818.08	\$8,000	\$4,181.92	52%
217-TELEPHONE	\$26,610	\$8,674.39	\$23,500	\$14,825.61	63%
221-ADVERTISING	\$6,310	\$1,442.05	\$5,500	\$4,057.95	74%
232-LEGAL	\$5,959		\$5,000	\$5,000.00	100%
233-ENGINEERING CONSULTING	\$40,460	\$3,143.50	\$50,000	\$46,856.50	94%
235-PROFESSIONAL FEES	\$443,835	\$98,428.00	\$462,000	\$363,572.00	79%
239-TRAINING & EDUCATION	\$10,662	\$1,928.47	\$10,500	\$8,571.53	82%
251-BRIDGE REPAIR & MAINTENANCE	\$1,600		\$12,000	\$12,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$22,949	\$5,733.54	\$13,200	\$7,466.46	57%
253-EQUIPMENT REPAIR	\$86,950	\$19,878.12	\$84,000	\$64,121.88	76%
255-VEHICLE REPAIR	\$22,642	\$3,184.83	\$31,000	\$27,815.17	90%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$201,161	\$77,399.87	\$199,600	\$122,200.13	61%
262-BUILDING & LAND RENTAL	\$50		\$18,000	\$18,000.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$12,841	\$1,375.51	\$12,500	\$11,124.49	89%
266-COMMUNICATIONS	\$10,553	\$2,492.93	\$8,330	\$5,837.07	70%
267-AVL MAINTENANCE	\$38,612	\$12,775.00	\$38,500	\$25,725.00	67%
271-LICENSES & PERMITS	\$3,381	\$160.00	\$3,000	\$2,840.00	95%
272-DAMAGE CLAIMS	\$298		\$5,000	\$5,000.00	100%
274-INSURANCE	\$64,493		\$67,000	\$67,000.00	100%
511-GOODS AND SUPPLIES	\$138,888	\$29,969.45	\$131,500	\$101,530.55	77%
521-FUEL & OIL	\$219,565	\$77,065.24	\$216,000	\$138,934.76	64%
531-CHEMICALS/SALT	\$33,124	\$14,739.44	\$40,000	\$25,260.56	63%
532-DUST CONTROL	\$269,210		\$256,900	\$256,900.00	100%
533-GRADER BLADES	\$48,707	\$19,970.43	\$37,000	\$17,029.57	46%
534-GRAVEL	\$984,198	\$9,669.44	\$1,300,000	\$1,290,330.56	99%
535-GRAVEL RECLAMATION COST	\$39,521		\$75,000	\$75,000.00	100%
543-NATURAL GAS	\$12,946	\$6,243.83	\$9,250	\$3,006.17	32%
544-ELECTRICAL POWER	\$75,850	\$20,634.01	\$69,500	\$48,865.99	70%
762-CONTRIBUTED TO CAPITAL	\$180,523		\$282,400	\$282,400.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,658,015		\$2,434,502	\$2,434,502.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$25,000				
831-INTEREST-LONG TERM DEBT	\$171,301		\$178,299	\$178,299.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$285,644		\$340,550	\$340,550.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$8,634,622</b>	<b>\$841,154.31</b>	<b>\$8,065,456</b>	<b>\$7,224,301.69</b>	<b>90%</b>
<b>SURPLUS</b>	<b>(\$8,070,563)</b>	<b>(\$408,590.71)</b>	<b>(\$7,442,242)</b>	<b>\$7,033,651.29</b>	<b>-95%</b>

**MD of Mackenzie  
33-Airport  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$29,130	\$10,380.00	\$25,000	(\$14,620.00)	-58%
560-RENTAL & LEASE REVENUE	\$1,000		\$8,500	(\$8,500.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$30,130</b>	<b>\$10,380.00</b>	<b>\$33,500</b>	<b>(\$23,120.00)</b>	<b>-69%</b>
<b>EXPENDITURE</b>					
211-TRAVEL & SUBSISTENCE			\$500	\$500.00	100%
214-MEMBERSHIP/CONFERENCE FEES		\$1,000.00	\$900	(\$100.00)	-11%
239-TRAINING & EDUCATION			\$500	\$500.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$727	\$240.00	\$1,000	\$760.00	76%
253-EQUIPMENT REPAIR	\$7,814		\$1,500	\$1,500.00	100%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$872	\$154.50	\$5,000	\$4,845.50	97%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$240		\$2,500	\$2,500.00	100%
274-INSURANCE	\$11,259		\$11,200	\$11,200.00	100%
511-GOODS AND SUPPLIES	\$3,613	\$483.80	\$2,000	\$1,516.20	76%
531-CHEMICALS/SALT		\$1,475.00	\$4,000	\$2,525.00	63%
543-NATURAL GAS	\$3,804	\$1,638.04	\$3,300	\$1,661.96	50%
544-ELECTRICAL POWER	\$4,928	\$1,517.59	\$4,800	\$3,282.41	68%
710-GRANTS TO LOCAL GOVERNMENTS	\$42,708		\$42,000	\$42,000.00	100%
762-CONTRIBUTED TO CAPITAL			\$10,000	\$10,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$75,965</b>	<b>\$6,508.93</b>	<b>\$89,200</b>	<b>\$82,691.07</b>	<b>93%</b>
<b>SURPLUS</b>	<b>(\$45,835)</b>	<b>\$3,871.07</b>	<b>(\$55,700)</b>	<b>\$59,571.07</b>	<b>-107%</b>

**MD of Mackenzie  
41-Water Services  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
124-FRONTAGE	\$80,914			(\$84,550.00)	-100%
420-SALES OF GOODS & SERVICES	\$12,020	\$2,521.63	\$11,465	(\$8,943.37)	-78%
421-SALE OF WATER -METERED	\$585,081	\$228,989.23	\$722,177	(\$493,187.77)	-68%
422-SALE OF WATER-BULK	\$303,923	\$107,207.02	\$341,173	(\$233,965.98)	-69%
511-PENALTIES ON AR & UTILITIES	\$22,951	\$7,801.17	\$16,000	(\$8,198.83)	-51%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$2,133.00		\$2,133.00	
840-PROVINCIAL GRANTS	\$353				
<b>TOTAL REVENUE</b>	<b>\$1,005,242</b>	<b>\$348,652.05</b>	<b>\$1,175,365</b>	<b>(\$826,712.95)</b>	<b>-70%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$241,796	\$78,406.75	\$240,160	\$161,753.25	67%
132-BENEFITS	\$32,535	\$12,883.67	\$43,600	\$30,716.33	70%
136-WCB CONTRIBUTIONS	\$3,566		\$8,296	\$8,296.00	100%
150-ISOLATION COSTS	\$9,859	\$4,453.84	\$16,000	\$11,546.16	72%
211-TRAVEL & SUBSISTENCE	\$12,927	\$8,873.60	\$18,600	\$9,726.40	52%
214-MEMBERSHIP/CONFERENCE FEES	\$740	\$185.19	\$1,650	\$1,464.81	89%
215-FREIGHT	\$31,875	\$12,178.48	\$34,500	\$22,321.52	65%
217-TELEPHONE	\$18,185	\$4,787.75	\$15,000	\$10,212.25	68%
③-221-ADVERTISING	\$2,008	\$3,714.95	\$1,500	(\$2,214.95)	-148%
223-SUBSCRIPTIONS & PUBLICATIONS			\$200	\$200.00	100%
232-LEGAL			\$1,000	\$1,000.00	100%
233-ENGINEERING CONSULTING	\$8,797		\$11,000	\$11,000.00	100%
235-PROFESSIONAL FEES	\$16,727	\$1,441.96	\$19,600	\$18,158.04	93%
239-TRAINING & EDUCATION	\$8,673	\$3,904.70	\$9,500	\$5,595.30	59%
252-BUILDING REPAIRS & MAINTENANCE	\$13,227	\$6,243.61	\$10,000	\$3,756.39	38%
④-253-EQUIPMENT REPAIR	\$32,710	\$19,620.41	\$18,700	(\$920.41)	-5%
255-VEHICLE REPAIR	\$11,176	\$3,735.24	\$10,000	\$6,264.76	63%
⑤-259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$104,588	\$44,061.86	\$114,000	\$69,938.14	61%
266-COMMUNICATIONS	\$3,088	\$782.76	\$3,100	\$2,317.24	75%
271-LICENSES & PERMITS	\$28		\$200	\$200.00	100%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$19,467		\$24,500	\$24,500.00	100%
511-GOODS AND SUPPLIES	\$51,016	\$7,482.01	\$67,300	\$59,817.99	89%
521-FUEL & OIL	\$16,459	\$7,665.28	\$26,048	\$18,382.72	71%
531-CHEMICALS/SALT	\$73,482	\$18,537.00	\$81,000	\$62,463.00	77%
543-NATURAL GAS	\$35,976	\$12,996.23	\$37,950	\$24,953.77	66%
544-ELECTRICAL POWER	\$112,928	\$27,601.93	\$143,500	\$115,898.07	81%
762-CONTRIBUTED TO CAPITAL	\$36,125		\$86,500	\$86,500.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE			\$599,357	\$599,357.00	100%
831-INTEREST-LONG TERM DEBT	\$54,942		\$220,164	\$220,164.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$110,998		\$417,371	\$417,371.00	100%
921-BAD DEBT EXPENSE	\$3,503	\$158.94	\$2,500	\$2,341.06	94%
<b>TOTAL EXPENDITURES</b>	<b>\$1,067,400</b>	<b>\$279,716.16</b>	<b>\$2,287,796</b>	<b>\$2,008,079.84</b>	<b>88%</b>
<b>SURPLUS</b>	<b>(\$62,158)</b>	<b>\$68,935.89</b>	<b>(\$1,112,431)</b>	<b>\$1,181,366.89</b>	<b>-106%</b>

**MD of Mackenzie  
42-Sewer Services  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
124-FRONTAGE	\$47,857		\$50,915	(\$50,915.00)	-100%
421-SALE OF WATER -METERED	\$259,210	\$85,888.73	\$262,300	(\$176,411.27)	-67%
<b>TOTAL REVENUE</b>	<b>\$307,067</b>	<b>\$85,888.73</b>	<b>\$313,215</b>	<b>(\$227,326.27)</b>	<b>-73%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$100,343	\$23,600.05	\$145,885	\$122,284.95	84%
132-BENEFITS	\$13,343	\$4,053.79	\$26,125	\$22,071.21	84%
136-WCB CONTRIBUTIONS	\$2,181				
217-TELEPHONE	\$1,385	\$455.31	\$1,370	\$914.69	67%
232-LEGAL		\$50.40	\$1,500	\$1,449.60	97%
233-ENGINEERING CONSULTING	\$9,573	\$786.50	\$6,800	\$6,013.50	88%
235-PROFESSIONAL FEES			\$600	\$600.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$1,227		\$2,800	\$2,800.00	100%
253-EQUIPMENT REPAIR	\$6,280	\$3,092.43	\$7,000	\$3,907.57	56%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$24,140	\$8,539.02	\$19,000	\$10,460.98	55%
274-INSURANCE	\$5,039		\$5,000	\$5,000.00	100%
511-GOODS AND SUPPLIES	\$6,306	\$751.79	\$8,500	\$7,748.21	91%
531-CHEMICALS/SALT	\$3,723	\$2,110.00	\$5,000	\$2,890.00	58%
543-NATURAL GAS	\$3,123	\$1,523.78	\$4,400	\$2,876.22	65%
544-ELECTRICAL POWER	\$14,990	\$4,271.70	\$14,820	\$10,548.30	71%
762-CONTRIBUTED TO CAPITAL	\$85,543		\$272,000	\$272,000.00	100%
831-INTEREST-LONG TERM DEBT	\$39,483		\$33,026	\$33,026.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$71,108		\$77,319	\$77,319.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$387,785</b>	<b>\$49,234.77</b>	<b>\$631,145</b>	<b>\$581,910.23</b>	<b>92%</b>
<b>SURPLUS</b>	<b>(\$80,718)</b>	<b>\$36,653.96</b>	<b>(\$317,930)</b>	<b>\$354,583.96</b>	<b>-112%</b>

**MD of Mackenzie**  
**43-Solid Waste Disposal**  
April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$8,335	\$2,595.70	\$8,500	(\$5,904.30)	-69%
<b>TOTAL REVENUE</b>	<b>\$8,335</b>	<b>\$2,595.70</b>	<b>\$8,500</b>	<b>(\$5,904.30)</b>	<b>-69%</b>
EXPENDITURE					
110-WAGES & SALARIES	\$11,230		\$14,981	\$14,981.00	100%
132-BENEFITS	\$1,383		\$2,685	\$2,685.00	100%
136-WCB CONTRIBUTIONS	\$220		\$332	\$332.00	100%
211-TRAVEL & SUBSISTENCE			\$1,000	\$1,000.00	100%
221-ADVERTISING			\$500	\$500.00	100%
232-LEGAL		\$364.16	\$500	\$135.84	27%
235-PROFESSIONAL FEES	\$263,634	\$41,608.70	\$276,500	\$234,891.30	85%
239-TRAINING & EDUCATION	\$301	\$500.00	\$500		
252-BUILDING REPAIRS & MAINTENANCE	\$2,297	\$325.00	\$2,300	\$1,975.00	86%
253-EQUIPMENT REPAIR	\$4,998	\$141.39	\$4,800	\$4,658.61	97%
259-STRUCTURAL R&M (ROADS, SEWERS, WA			\$22,150	\$22,150.00	100%
511-GOODS AND SUPPLIES	\$1,845	\$1,005.99	\$3,400	\$2,394.01	70%
544-ELECTRICAL POWER	\$5,807	\$1,901.21	\$5,700	\$3,798.79	67%
762-CONTRIBUTED TO CAPITAL	\$41,585				
<b>TOTAL EXPENDITURES</b>	<b>\$333,301</b>	<b>\$45,846.45</b>	<b>\$335,348</b>	<b>\$289,501.55</b>	<b>86%</b>
<b>SURPLUS</b>	<b>(\$324,966)</b>	<b>(\$43,250.75)</b>	<b>(\$326,848)</b>	<b>\$283,597.25</b>	<b>-87%</b>

**MD of Mackenzie**  
**51-Family & Community Services**  
 April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
840-PROVINCIAL GRANTS	\$207,926	\$53,365.00	\$213,462	(\$160,097.00)	-75%
920-CONTRIBUTED FROM CAPITAL RESERVE			\$60,000	(\$60,000.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$207,926</b>	<b>\$53,365.00</b>	<b>\$273,462</b>	<b>(\$220,097.00)</b>	<b>-80%</b>
<b>EXPENDITURE</b>					
255-VEHICLE REPAIR	\$180	\$281.60	\$750	\$468.40	62%
274-INSURANCE	\$209		\$1,000	\$1,000.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906	\$11,453.00	\$22,906	\$11,453.00	50%
735-GRANTS TO OTHER ORGANIZATIONS	\$386,408	\$605,164.50	\$761,478	\$156,313.50	21%
<b>TOTAL EXPENDITURES</b>	<b>\$409,703</b>	<b>\$616,899.10</b>	<b>\$786,134</b>	<b>\$169,234.90</b>	<b>22%</b>
<b>SURPLUS</b>	<b>(\$201,777)</b>	<b>(\$563,534.10)</b>	<b>(\$512,672)</b>	<b>(\$50,862.10)</b>	<b>10%</b>

**MD of Mackenzie**  
**61-Planning & Development**  
 April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$889	\$300.00	\$1,000	(\$700.00)	-70%
424-SALE OF LAND	\$215				
520-LICENSES & PERMITS	\$14,329	\$4,255.00	\$17,000	(\$12,745.00)	-75%
522-MUNICIPAL RESERVE REVENUE	\$3,650	\$649.00		\$649.00	
526-SAFETY CODE PERMITS	\$56,583	\$44,103.22	\$200,000	(\$155,896.78)	-78%
525-SUBDIVISION FEES	\$127,909	\$31,625.00	\$100,000	(\$68,375.00)	-68%
531-SAFETY CODE COUNCIL	\$358	\$151.00	\$2,500	(\$2,349.00)	-94%
560-RENTAL & LEASE REVENUE	\$21,533	\$160.50	\$16,000	(\$15,839.50)	-99%
<b>TOTAL REVENUE</b>	<b>\$225,465</b>	<b>\$81,243.72</b>	<b>\$336,500</b>	<b>(\$255,256.28)</b>	<b>-76%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$202,888	\$100,304.46	\$345,685	\$245,380.54	71%
132-BENEFITS	\$31,910	\$16,912.38	\$60,050	\$43,137.62	72%
136-WCB CONTRIBUTIONS	\$2,885		\$6,452	\$6,452.00	100%
151-HONORARIA	\$4,500		\$1,500	\$1,500.00	100%
211-TRAVEL & SUBSISTENCE	\$11,156	\$2,792.24	\$12,000	\$9,207.76	77%
214-MEMBERSHIP/CONFERENCE FEES	\$2,220	\$1,005.00	\$3,000	\$1,995.00	67%
217-TELEPHONE	\$2,281	\$1,105.32	\$2,500	\$1,394.68	56%
221-ADVERTISING	\$20,441	\$3,459.11	\$25,000	\$21,540.89	86%
232-LEGAL	\$35,581	\$455.75	\$10,000	\$9,544.25	95%
235-PROFESSIONAL FEES	\$63,206	\$3,793.10	\$45,000	\$41,206.90	92%
239-TRAINING & EDUCATION	\$2,990	\$1,695.00	\$12,000	\$10,305.00	86%
255-VEHICLE REPAIR	\$2,704	\$1,307.49	\$3,000	\$1,692.51	56%
267-AVL MAINTENANCE	\$2,740	\$1,095.88	\$4,400	\$3,304.12	75%
274-INSURANCE	\$3,110		\$3,200	\$3,200.00	100%
511-GOODS AND SUPPLIES	\$13,035	\$689.51	\$10,000	\$9,310.49	93%
521-FUEL & OIL	\$8,206	\$2,593.17	\$9,000	\$6,406.83	71%
762-CONTRIBUTED TO CAPITAL			\$84,500	\$84,500.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$3,650				
<b>TOTAL EXPENDITURES</b>	<b>\$413,502</b>	<b>\$137,208.41</b>	<b>\$637,287</b>	<b>\$500,078.59</b>	<b>78%</b>
<b>SURPLUS</b>	<b>(\$188,036)</b>	<b>(\$55,964.69)</b>	<b>(\$300,787)</b>	<b>\$244,822.31</b>	<b>-81%</b>

**MD of Mackenzie**  
**63-Agriculture**  
**April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES			\$2,250	(\$2,250.00)	-100%
560-RENTAL & LEASE REVENUE	\$6,897	\$39.50	\$7,500	(\$7,460.50)	-99%
840-PROVINCIAL GRANTS	\$49,473		\$49,000	(\$49,000.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$56,370</b>	<b>\$39.50</b>	<b>\$58,750</b>	<b>(\$58,710.50)</b>	<b>-100%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$81,994	\$17,641.10	\$101,804	\$84,162.90	83%
132-BENEFITS	\$10,388	\$3,568.26	\$11,655	\$8,086.74	69%
136-WCB CONTRIBUTIONS	\$1,430		\$2,133	\$2,133.00	100%
151-HONORARIA	\$4,125	\$500.00	\$7,000	\$6,500.00	93%
211-TRAVEL & SUBSISTENCE	\$5,977	\$807.94	\$9,300	\$8,492.06	91%
214-MEMBERSHIP/CONFERENCE FEES	\$1,200	\$1,710.00	\$1,500	(\$210.00)	-14%
217-TELEPHONE	\$1,072	\$251.07	\$800	\$548.93	69%
221-ADVERTISING	\$1,238	\$377.41	\$1,500	\$1,122.59	75%
233-ENGINEERING CONSULTING	\$52,922	\$17,178.02	\$45,000	\$27,821.98	62%
239-TRAINING & EDUCATION	\$1,078		\$2,000	\$2,000.00	100%
253-EQUIPMENT REPAIR	\$2,646	\$299.00	\$2,000	\$1,701.00	85%
255-VEHICLE REPAIR	\$1,524	\$81.55	\$3,000	\$2,918.45	97%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$296,948	\$16,775.00	\$315,000	\$298,225.00	95%
262-BUILDING & LAND RENTAL			\$500	\$500.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$3,633		\$2,700	\$2,700.00	100%
266-COMMUNICATIONS	\$842	\$220.92	\$1,000	\$779.08	78%
274-INSURANCE	\$8,921	\$22.50	\$9,000	\$8,977.50	100%
511-GOODS AND SUPPLIES	\$7,860	\$123.03	\$8,750	\$8,626.97	99%
521-FUEL & OIL	\$12,013	\$3,962.99	\$14,375	\$10,412.01	72%
531-CHEMICALS/SALT	\$23,988		\$35,000	\$35,000.00	100%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200	\$30,000.00	\$30,500	\$500.00	2%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000		\$250,000	\$250,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$699,999</b>	<b>\$93,518.79</b>	<b>\$854,517</b>	<b>\$760,998.21</b>	<b>89%</b>
<b>SURPLUS</b>	<b>(\$643,629)</b>	<b>(\$93,479.29)</b>	<b>(\$795,767)</b>	<b>\$702,287.71</b>	<b>-88%</b>

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**MD of Mackenzie**  
**64-Veterinary Service**  
 April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
151-HONORARIA			\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE	\$20	\$74.58	\$300	\$225.42	75%
235-PROFESSIONAL FEES	\$103,717	\$19,000.00	\$94,500	\$75,500.00	80%
<b>TOTAL EXPENDITURES</b>	<b>\$103,736</b>	<b>\$19,074.58</b>	<b>\$95,550</b>	<b>\$76,475.42</b>	<b>80%</b>
<b>SURPLUS</b>	<b>(\$103,736)</b>	<b>(\$19,074.58)</b>	<b>(\$95,550)</b>	<b>\$76,475.42</b>	<b>-80%</b>

**MD of Mackenzie  
66-Subdivision  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$21,390	\$1,417.50	\$19,100	(\$17,682.50)	-93%
597-OTHER REVENUE	\$2,000				
<b>TOTAL REVENUE</b>	<b>\$23,390</b>	<b>\$1,417.50</b>	<b>\$19,100</b>	<b>(\$17,682.50)</b>	<b>-93%</b>
EXPENDITURE					
221-ADVERTISING	\$663		\$1,000	\$1,000.00	100%
235-PROFESSIONAL FEES			\$2,500	\$2,500.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$17,135		\$3,600	\$3,600.00	100%
992-COST OF LAND SOLD	\$5,591		\$12,000	\$12,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$23,390</b>		<b>\$19,100</b>	<b>\$19,100.00</b>	<b>100%</b>
<b>SURPLUS</b>		<b>\$1,417.50</b>		<b>\$1,417.50</b>	

**MD of Mackenzie  
71-Recreation Boards  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$79,597				
TOTAL REVENUE	\$79,597				
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904	\$49,952.00	\$99,904	\$49,952.00	50%
735-GRANTS TO OTHER ORGANIZATIONS	\$575,065	\$326,615.71	\$608,257	\$281,641.29	46%
763-CONTRIBUTED TO CAPITAL RESERVE	\$55,663				
TOTAL EXPENDITURES	\$730,632	\$376,567.71	\$708,161	\$331,593.29	47%
SURPLUS	(\$651,035)	(\$376,567.71)	(\$708,161)	\$331,593.29	-47%

**MD of Mackenzie**  
**72-Parks & Playgrounds**  
 April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
110-WAGES & SALARIES			\$57,530	\$57,530.00	100%
132-BENEFITS			\$8,190	\$8,190.00	100%
235-PROFESSIONAL FEES		\$346.33	\$34,000	\$33,653.67	99%
252-BUILDING REPAIRS & MAINTENANCE			\$2,500	\$2,500.00	100%
511-GOODS AND SUPPLIES		\$977.50	\$6,500	\$5,522.50	85%
521-FUEL & OIL		\$951.12	\$3,450	\$2,498.88	72%
764-CONTRIBUTED TO OPERATING RESERVE			\$25,000	\$25,000.00	100%
TOTAL EXPENDITURES		\$2,274.95	\$137,170	\$134,895.05	98%
SURPLUS		(\$2,274.95)	(\$137,170)	\$134,895.05	-98%

**MD of Mackenzie  
73-Tourism  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESE	\$10,913				
TOTAL REVENUE	\$10,913				
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$9,579	\$12,108.75	\$11,974	(\$134.75)	-1%
221-ADVERTISING	\$28		\$500	\$500.00	100%
511-GOODS AND SUPPLIES	\$15,795	\$2,140.00	\$10,000	\$7,860.00	79%
TOTAL EXPENDITURES	\$25,402	\$14,248.75	\$22,474	\$8,225.25	37%
SURPLUS	(\$14,489)	(\$14,248.75)	(\$22,474)	\$8,225.25	-37%

**MD of Mackenzie  
74-Library Service  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165	\$7,165.00	\$7,165		
735-GRANTS TO OTHER ORGANIZATIONS	\$115,000	\$63,250.00	\$126,500	\$63,250.00	50%
TOTAL EXPENDITURES	\$122,165	\$70,415.00	\$133,665	\$63,250.00	47%
SURPLUS	(\$122,165)	(\$70,415.00)	(\$133,665)	\$63,250.00	-47%

**MD of Mackenzie  
85-Requisitions  
April 30, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,581,738	\$1,621,561.98	\$6,722,877	\$5,101,315.02	76%
750-SENIORS FOUNDATION	\$325,093	\$81,438.63	\$325,575	\$244,136.37	75%
TOTAL EXPENDITURES	\$6,906,831	\$1,703,000.61	\$7,048,452	\$5,345,451.39	76%
SURPLUS	(\$6,906,831)	(\$1,703,000.61)	(\$7,048,452)	\$5,345,451.39	-76%

**MD of Mackenzie**  
**97-Other Transfers**  
 April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$170,429				
764-CONTRIBUTED TO OPERATING RESERVE	\$170,429				
TOTAL EXPENDITURES	\$340,859				
SURPLUS	(\$340,859)				



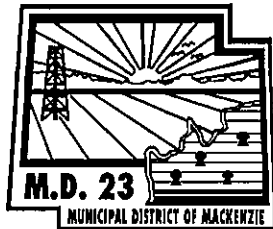
**MD of Mackenzie**  
**97-Other Transfers**  
 April 30, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$170,429				
764-CONTRIBUTED TO OPERATING RESERVE	\$170,429				
TOTAL EXPENDITURES	\$340,859				
SURPLUS	(\$340,859)				

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
<b>Administration</b>								
Computers, Peripherals & Equip.		15,000	12,461	2,539	17%	75%	31-Jul-05	Purchased computers, other items have been ordered
IT Server, Computer hardware and software		15,100	1,894	13,206	87%	50%	31-Dec-05	Ordered
Furniture & Equipment (was 2,000)		9,300	5,194	4,106	44%	50%	31-Jul-05	Purchased some shelving for records management room
Medical clinic		800,000		800,000	100%			
Emergency E.D.I.		30,897	28,053	2,844	9%	100%	9-Apr-05	Completed
Trailer		75,000		75,000	100%			Not started yet
<b>Total</b>		<b>\$945,297</b>	<b>\$47,603</b>	<b>\$819,850</b>	<b>87%</b>			
<b>Fire Services</b>								
Crete Fire Dep - Paint MCI Unit		4,500		4,500	100%			Scheduled for painting
Fort Vermilion Fire Hall Mezzanine		10,000		19,709	197%			We are meeting with FV Fire Department to discuss design and construction
Trailer Rescue Vehicle		160,000		160,000	100%			Working on specifications
Training Lot Development		9,709		9,709	100%			Will meet with Zama Fire Department to discuss the project
Trailer and Storage Shed		4,635		4,635	100%			Purchased some additional hand tools
<b>Total</b>		<b>\$188,844</b>	<b>\$0</b>	<b>\$198,553</b>	<b>105%</b>			
<b>Ambulance Services</b>								
Ambulance Capital		56,033		56,033	100%			Municipal ambulance review is underway
Pavement Sidewalk - LC		7,282		7,282	100%			To be tendered out this spring
Concrete Pad Replacement - LC Amb		6,334		6,334	100%			To be tendered out this spring
<b>Total</b>		<b>\$56,033</b>	<b>\$0</b>	<b>\$56,033</b>	<b>100%</b>			
<b>Enforcement</b>								
Office Renovations		\$2,075	1980	95	5%	100%		Completed
<b>Total</b>		<b>\$2,075</b>	<b>\$1,980</b>	<b>\$95</b>	<b>5%</b>			
<b>Transportation</b>								
GIS hardware/software		30,000	6,307	23,693	79%	10%	31-Dec-05	GIS Coordinator attended MIMS training in March
Travel Exploration		50,000	5,523	44,477	89%	10%	On going	Continuing with emphasis on FV and HL; recently found new source for Fort Vermilion area
Crete Walking Trails		20,000	30,000	(10,000)	-50%	5%	30-Sep-05	In Progress; actual funds paid out include fundraising portion; budget shown represents only MD's contribution to this project
Trails Walking Trails		20,000		20,000	100%			Not Started
Street Lighting (all hamlets) (was \$30,000)		15,000		15,000	100%	5%		ATCO is currently surveying location
Office Furniture		13,500	1,575	11,925	88%			On Hold
Run-off pond for the FV salt storage area		15,000		15,000	100%		30-Oct-05	Obtaining quotes for material supply
Wastewater tanks for the FV shop		12,500		12,500	100%			On Hold
Shop upgrade		22,400		22,400	100%	50%		In Progress
Oil & fuel storage at the work yard		5,000		5,000	100%		30-Oct-05	Obtaining quotes for material supply
Shop renovations		15,000		15,000	100%			Not Started
Alternative A.2 for the Hwy 697 & 88 connector		50,000		50,000	100%			Sent letter to Minister of Transportation & Infrastructure
C 98th Avenue and 113th Street subdivision		52,991		52,991	100%	5%		Local improvement meeting is being held on May 18th.
Grader Replacement		280,000	258,435	21,565	8%	100%	31-Mar-05	Grader was purchased in February
Trucks & \$30,000 and 1 truck & \$29,300		119,300	125,881	(6,581)	-6%	100%	31-Mar-05	Completed
Trucks for Safety Code officers		64,000	27,875	36,125	56%			Approved during 2005 budget revision
Truck for Director of Operations		32,000	33,817	(1,817)	-6%			Approved during 2005 budget revision
Minor Small Equipment		30,000	15,395	14,605	49%	50%		Some small equipment has been purchased
Two Skid Steers		80,000	80,645	(645)	-1%	100%	31-Mar-05	Completed
Blow blower attachment		15,000	18,323	(3,323)	-22%	100%	30-Apr-05	Completed
Water Tank		11,000		11,000	100%		31-May-05	Ordered
Service Utility Trailer		20,000	19,443	557	3%	100%	1-Feb-05	Completed
Hydraulic Windrow Eliminator System		18,000	2,906	15,095	84%			In progress
Street Sweeper	112,000	163,000	166,515	(3,515)	-2%	100%	1-Mar-05	Completed
Control Vehicle		8,475	6,613	1,862	22%	100%	30-Apr-05	Completed



Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Vaporative Cell - Zama	47,850	63,800		63,800	100%			Not Started
Upgrade FV Main Lift station		70,000		70,000	100%			Not Started
Video inspection program		15,000		15,000	100%			Not Started
Zama lift station upgrade		25,000		25,000	100%			Not Started
Desluge FV lagoon		50,000		50,000	100%			Not Started
Gravity sewer line - 98th Ave E & 99th St N		370,000		370,000	100%			Not Started
Mobile home park sewer redirection - LC		70,000		70,000	100%	5%		Design Stage
Zama wastewater system upgrade - Phase 1	176,250	235,000		235,000	100%			Approved April 12th - motion 05-177, AB Wastewater program and \$58,750 to be funded from General Capital Reserve. Site selection ongoing.
105th Avenue gravity sewer main replacement		42,000		42,000	100%			approved April 12th - part of 2005 budget revision RFD - funding coming from operating fund
<b>Total</b>		<b>\$600,000</b>	<b>\$0</b>	<b>\$600,000</b>	<b>100%</b>			
<b>Waste Disposal Services</b>								
Regional Landfill - Hwy88 Con-Fes.Study		23,013		23,013	100%			Not Started
Waste transfer station upgrade - Zama	15,000	15,000		15,000	100%			Tire Recycling Alberta visited the FV and LC Tire Marshalling areas and is considering funding additional sites within the MD.
Waste transfer station upgrade - Blumenort	15,000	15,000		15,000	100%			Tire Recycling Alberta visited the FV and LC Tire Marshalling areas and is considering funding additional sites within the MD.
Waste transfer station upgrade - Rocky Lane	15,000	15,000		15,000	100%			Tire Recycling Alberta visited the FV and LC Tire Marshalling areas and is considering funding additional sites within the MD.
Waste transfer station upgrade - Blue Hills	15,000	15,000		15,000	100%			Tire Recycling Alberta visited the FV and LC Tire Marshalling areas and is considering funding additional sites within the MD.
<b>Total</b>		<b>\$60,000</b>	<b>\$0</b>	<b>\$60,000</b>	<b>100%</b>			
<b>Planning &amp; Development</b>								
Office furniture		4,500		4,500	100%		30-Sep-05	Not Started
Community development plan		30,000		30,000	100%	50%	31-Jul-05	In Progress
Office building		50,000		50,000	100%			In Negotiations
V & Zama community development plan		48,000		48,000	100%	25%	31-Oct-05	Zama Started
<b>Total</b>		<b>\$132,500</b>	<b>\$0</b>	<b>\$132,500</b>	<b>100%</b>			
<b>Agricultural Services</b>								
Blumenort Drainage		30,000		30,000	100%			Not started
Port Vermilion South 88 Drainage		200,000		200,000	100%			Not started
High Level East Drainage	195,858	336,807	223,370	113,437	34%			Construction completed, clean up by June 15th
Rosenberger Drainage - Line 3&4		75,000		75,000	100%			In Progress, waiting for an approval from AB Environment.
<b>Total</b>		<b>\$641,807</b>	<b>\$223,370</b>	<b>\$418,437</b>	<b>65%</b>			
<b>Parks &amp; Playgrounds</b>								
Mc Hill Park Renovations		20,000		20,000	100%	75%	30-Jul-05	Building repairs/renovations are in progress
Wachesis Lake Campground		7,000		7,000	100%	99%	15-May-05	Caretaker shack is on site and operational
108th Street Park Playground		7,500		7,500	100%	10%	30-Aug-05	Finished landscaping
Skate board park		65,674	40,760.69	24,913	38%	50%	30-Aug-05	Currently paying invoices for 2004 summer work with grant that was received
<b>Total</b>		<b>\$100,174</b>	<b>\$40,761</b>	<b>\$59,413</b>	<b>59%</b>			
<b>Grand Total</b>		<b>\$16,473,202</b>	<b>\$2,351,638</b>	<b>\$14,053,429</b>	<b>85%</b>			



## M.D. of Mackenzie No. 23 Request for Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	May 25, 2005
<b>Presented By:</b>	Sam Hadaddin, Director of Operational Services
<b>Title:</b>	Bylaw 503/05 - Fee Schedule Bylaw
<b>Agenda Item No:</b>	92)

### BACKGROUND / PROPOSAL:

At the May 10, 2005 Council meeting it was decided that the MD would be applying both Calcium Chloride and DC 100 Oil on municipal roads that front the property of the Property Owners requesting dust control. The cost of the calcium chloride would remain the same as it was in 2003, at five hundred dollars (\$500) per two hundred (200) linear meters. This additional cost of five hundred dollars (\$500) for calcium is reflected in the attached Fee Schedule Bylaw.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

N/A

### FINANCIAL IMPLICATIONS:

N/A

### RECOMMENDED ACTION:

#### **Motion 1**

That first reading be given to Bylaw 503/05 being a bylaw to establish a fee schedule for services.

#### **Motion 2**

That second reading be given to Bylaw 503/05 being a bylaw to establish a fee schedule for services.

Author: M. Krahn

Reviewed: S. Haddadin

C.A.O.:

**Motion 3**

That consideration be given to go to third reading of Bylaw 503/05 being a bylaw to establish a fee schedule for services.

**Motion 4**

That third reading be given to Bylaw 503/05 being a bylaw to establish a fee schedule for services.

**BY-LAW NO. 503/05412/04**

**BEING A BY-LAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,  
IN THE PROVINCE OF ALBERTA  
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, Section 8(c)(i), requires fees to be established by bylaw.

**NOW THEREFORE**, the Council of the Municipal District of Mackenzie No. 23, in the province of Alberta, duly assembled, enacts as follows:

1. The following Service Fee Schedule be adopted:

<u>Item</u>	<u>Amount</u>	<u>G.S.T.</u>
Photocopying	\$ 0.25/sheet	Applicable
Laminating	Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00	Applicable
M.D. Ownership Maps	\$15.00	Applicable
M.D. Ownership Map booklet	\$50.00	Applicable
Hamlet maps	\$5.00	Applicable
Aerial Photo's	\$5.00	Applicable
All custom maps up to 17" x 22"	\$5.00	Applicable
All custom maps larger than 17" x 22"	\$10.00	Applicable
River map	\$10.00	Applicable
Area Structure Plan	\$15.00	Applicable
General Municipal Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than commercial or industrial	\$50.00	N/A
Development Permit – Commercial and Industrial	\$150.00	N/A
Development Permit after commencement of construction	Double regular D.P. fee	N/A
Subdivision and Development Appeal	\$250.00	N/A
Subdivision Time Extension	\$50.00	N/A
Subdivision or Boundary Adjustment Application	\$700 + \$200/lot created	N/A
Boardroom Rental	\$50.00/day	Applicable
Council or other Board minutes	\$5.00/set	Applicable
Snow Plow Flags	\$15.00/1/4 mile	Applicable

**-Senior/Handicapped Snowplow Flags**                      **No Charge**                      **N/A**  
 (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)

<b>Dust Control</b>		
<u>DC 100 Oil</u>	<u>\$1500/for 200 linear meters,</u>	<u>Guaranteed for 3 years</u>
<u>Applicable</u>		
<u>Calcium Chloride</u>	<u>\$500/200 linear meters</u>	<u>Applicable</u>
	<u>per application</u>	

<b>Dust Control for Seniors</b>		
	<b>No Charge</b>	
Motorgrader	\$98.00/hr., min. chg.-1/2 hr.	Applicable
Sanding Unit & Tandem Truck	\$110.00/hr., min. chg.-1/2 hr.	Applicable
Domestic Waste Cleanup	\$200.00/hr. min. chg. 1 hr.	Applicable
Commercial/Industrial Waste Cleanup	\$1,000.00/hr. min. chg. 1 hr.	Applicable
Sewerage & Drainage Construction repair and maintenance services	\$40.00/hr./Labour only (Materials - 10% over invoice)	N/A
Shelterbelt Tree Planter	No Charge	N/A
Paraplough (for deep ripping demos only)	No Charge	N/A
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
75 HP Tractor Mower 15'	\$55.00 per hour (minimum charge ½ hr.)	Applicable
35 HP Tractor Mower 6'	\$35.00 per hour (minimum charge ½ hr.)	Applicable
Weed Eater	\$20.00 per hour (minimum charge ½ hr.)	Applicable

2. Equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide, less 20%.
3. This bylaw revokes all previous bylaws with fees pertaining to fees in this bylaw.
4. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

First Reading given on the 9th \_\_\_\_ day of March, 2004 \_\_\_\_\_.



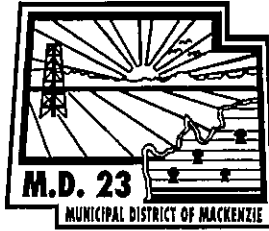
"B. Neufeld" (signed) \_\_\_\_\_ "B. Spurgeon"  
(signed) \_\_\_\_\_  
Bill Neufeld, Reeve Barbara Spurgeon, Executive Assistant

Second Reading given on the 9<sup>th</sup> \_\_\_\_\_ day of March, 2004 \_\_\_\_\_.

"B. Neufeld" (signed) \_\_\_\_\_ "B.  
Spurgeon" (signed) \_\_\_\_\_  
Bill Neufeld, Reeve Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the 9<sup>th</sup>- \_\_\_\_\_ day of March,  
2004. \_\_\_\_\_

"B. Neufeld" (signed) \_\_\_\_\_ "B.  
Spurgeon" (signed) \_\_\_\_\_  
Bill Neufeld, Reeve Barbara Spurgeon, Executive Assistant



## M.D. of Mackenzie No. 23 Request for Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2005
Presented By:	Sam Hadaddin, Director of Operational Services
Title:	Policy PW009 – Dust Control
Agenda Item No:	96)

### **BACKGROUND / PROPOSAL:**

At the May 10, 2005 Council meeting it was decided that the MD would be applying both Calcium Chloride and DC 100 Oil for private residences requesting dust control. The cost of the calcium chloride would remain the same as it was in 2003, at five hundred dollars (\$500) per two hundred (200) linear meters.

These changes have been incorporated into the attached policy. The additional cost of five hundred dollars (\$500) for calcium will be reflected in a revised Fee Schedule Bylaw, being presented to Council later in this meeting.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Further review of the current Dust Control policy has revealed that the policy is not clear enough regarding who the dust control service will be extended to. Following is a summary of recommended revisions to Policy PW009 – Dust Control:

- 1) Addition of a definition for Property Owners under Clause 1. This will clarify for who the dust control service will be extended to.
- 2) Revision of Clause 2 as the description is clarified in the definition of Property Owners
- 3) Additions to Clause 2.b for the following reasons:
  - i) Clarify where the dust control will be applied
  - ii) Addition of calcium chloride as a dust control product
  - iii) Clarify the length the DC 100 product would be applied
- 4) Addition to Clause 4.b to allow for the addition of calcium chloride as a dust control product.

Author: M. Krahn

Reviewed: Sam Haddadin

C.A.O.: 

**FINANCIAL IMPLICATIONS:**

N/A

**RECOMMENDED ACTION:**

That Policy PW009 – Dust Control be approved as amended.

## Municipal District of Mackenzie No. 23

Title	DUST CONTROL	Policy No:	PW009
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Legislation Reference	Municipal Government Act, Section 18
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### Purpose

To establish the procedures and standards for dust control on municipal roads.

### Policy Statement and Guidelines

#### 1. Definitions:

For the purpose of this Policy terms shall be defined as follows:

- a) A Senior Citizen residence is a residence where the adults are over the age of 65.
- b) High Traffic Roads are those gravel surfaced roads which are through roads or have a minimum of 4 residences that travel past the applicant's property.
- c) Property Owners are those private residents that own property in the MD that is fronted by a municipal road. Dust Control may ONLY be applied on the municipal road fronting the applicant's property.

#### 2. Dust control is primarily the responsibility of the Property Owner.

**Deleted:** owner of the property fronted by a municipal road.

- a) The municipality shall apply dust control at their own cost on an annual basis, provided there is funding in the budget, in the following areas:
  - i) Hamlet Residential (excluding Hamlet Country Residential)
  - ii) Hamlet Commercial
  - iii) Hamlet Industrial
  - iv) High traffic zones within the hamlets
  - v) School zones
  - vi) 1 passing zone every 30 km and at major intersections along M.D. roads built to provincial highway standards.
- b) The municipality shall consider extending their dust control service on municipal roads to Property Owners at a fee established by the Fee Schedule Bylaw. This dust control service would be in either Calcium Chloride or DC 100 Oil. The purchase of DC 100 oil would be guaranteed for 3 years and the length of application would be a maximum of 200 linear meters.
- c) Rural commercial/industrial ventures must apply dust control, at their own cost, to

problem areas as determined by the municipality. Non-compliance of this policy shall result in the area being serviced by the municipality on a full cost recovery basis.

3. Dust Control for Seniors

- a) Once annually and at the municipality's expense, the municipality may provide dust control for Senior Citizens who live adjacent to high traffic gravel surfaced roads. All residents at the site must be senior citizens for the site to qualify under this policy. The residence must be within 100 meters from the roadway.

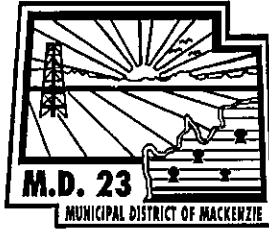
4. Type of Dust Control Application

- a) Unless approved otherwise, the municipality's dust control agents shall be applied once in late spring. The application shall be as determined by the municipality. For DC 100 this is normally 5 litres per square meter. For Calcium Chloride this is normally 1.75 litres per square meter.
- b) The municipality shall consider the impact on the environment and the financial resources available when it chooses dust control agents. Dust control agents must be approved by the appropriate government agency and be used in accordance with any relevant regulations and specifications.
- c) The municipality may authorize petroleum companies to spread oily by-products on municipal roads provided that
  - (i) the petroleum company has authorization (from Alberta Environmental Protection, and other appropriate government agencies,
  - (ii) the application can be coordinated with municipal road maintenance programs, and
  - (iii) the application will not harm the road.

5. Advertising

- a) A notice in the local newspaper in the spring prior to the establishment of the dust control program shall advise the ratepayers of this policy, its costs, and the procedure to have a dust control product applied on a road.
- b) Application forms for the first dust control application shall be submitted by May 15 annually. Further dust control requests will be accommodated by the M.D. if and when possible.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	Sept 5/00	00-489
<b>Amended</b>	May 7/02	02-314
<b>Amended</b>	June 12/03	03-387
<b>Amended</b>	December 2/03	03-588



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 25, 2005</b>
<b>Presented By:</b>	<b>Sam Haddadin, Director of Operational Services</b>
<b>Title:</b>	<b>Assumption Hill Bypass Update</b>
<b>Agenda Item No:</b>	9c)

#### **BACKGROUND / PROPOSAL:**

On April 8, 2005 Mr. Ken Rich, the Band Manager for the Dene Tha' First Nation contacted EXH Engineering Services and stated that no consultation with the Dene Tha' had occurred and indicated that proper consultation would involve face to face meetings with the Chief, Council, himself, and the band membership.

In response to the telephone call received by EXH, Council directed administration to put this project on hold. Reeve Neufeld sent a letter to the Dene Tha' Chief and Council inviting them to discuss the project at an upcoming Council Meeting.

On April 25, 2005 Acting Chief Pastion replied that it is clear that this project has the potential to affect our Aboriginal and Treaty rights, particularly given that it is being proposed in the heart of our Traditional Territory. His letter also stated that "in order to meet legal obligations, the Crown must do more than simply summon our First Nation to present our views at a time and place convenient to your District. He suggested that we contact their office to request a meeting with Dene Tha' Chief and Council to discuss the project.

On April 26, 2005 Reeve Neufeld replied to Chief Pastion that the Municipal District would not move forward with the project without a supportive resolution from the Dene Tha' First Nation. An invitation was again extended to the Dene Tha' to attend the May 10, 2005 Council Meeting. The Dene Tha' and Municipal District Councils have not met to discuss the project to date.

At this time all necessary crossing agreements are in place and the Provisional Roadway reservation (RDS) is secured. The clearing contract has been prepared and is ready to be tendered. Preliminary engineering is approximately 85 percent

complete. The approved budget for the project is approximately \$2.2 million dollars and the Municipal District has invested about \$160,000 in the project at this point.

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Administration recommends consideration of the following options before proceeding any further.

**Option 1 – Postpone the project**

Postpone the project and enter into discussions with provincial authorities about the possibilities that may exist.

**Option 2 – Meet with the Dene Tha' First Nation**

Arrange a meeting at a time and location mutually convenient to both Councils to discuss the project.

**Option 3 – Have our lawyers review the file**

This may elevate hostilities and prove to be a considerable unbudgeted expense.

As issues pertaining to this project have elevated to the level of Council to Council discussions, direction is required before this project can proceed.

**COSTS / SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

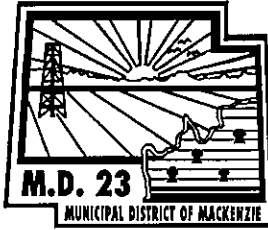
That the Assumption Hill Bypass Project not proceed until the Municipal District of Mackenzie and the Dene Tha' First Nations Councils have met to discuss the project.

Author: S. Rozee

Reviewed: S. Haddadan

C.A.O:





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 25, 2005</b>
<b>Presented By:</b>	<b>Sam Haddadin, Director of Operational Services</b>
<b>Title:</b>	<b>Road Construction</b>
<b>Agenda Item No:</b>	<b>9 d)</b>

#### **BACKGROUND / PROPOSAL:**

During the 2005 budget deliberations, council approved four new road construction projects.

The new road construction projects were identified through requests from ratepayers requesting access to their quarters. One of the approved roads was a ½ mile access to SW 21-110-18 W5M for Shawn O'Shea. Although Shawn O'Shea requested that a 1 mile road be built from the south to access his quarter, it was more cost efficient for the MD to build a ½ mile road from the north. Recently, Mr. O'Shea has informed the MD that he will not be requiring the MD to build a road to his property at this time.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Costs of \$2,038.94 were accumulated from surveying on the Access to SW 21-110-18 W5M project before administration was notified that the road was no longer required. Administration recommends canceling this project as it will no longer benefit the ratepayer the road was being built for.

Surveying and clearing has been finished on all remaining road projects. The clearing and surveying costs were higher than expected due to the following:

- Increased Contract Construction Supervisor rates
- Increased timber sizes resulted in extended clearing and disposal times
- Increased amount of snow fall resulted in extended clearing times
- Increased fuel prices



The cost status of all projects at this time is as follows:

Project	Budget	Costs To Date (Survey & Clearing)	Expected Costs	Over/Under Budget
Access to SW 21-110-18 W5M	\$36,000.00	\$2,038.94	\$2,038.94	\$33,961.06
Access to NW 15-104-16 W5M	\$36,000.00	\$16,181.62	\$42,200.00	(\$6,200.00)
Access to NW 8-107-14 W5M	\$36,000.00	\$16,769.58	\$42,800.00	(\$6,800.00)
Access to NW 18-104-18 W5M	\$45,000.00	\$31,866.13	\$64,000.00	(\$19,000.00)
Total	\$153,000.00	\$66,638.62	\$151,038.94	\$1,961.06

With the higher than expected clearing costs, the road construction projects are projected to go over budget. Administration recommends the following:

- Cancel the Access to SW 21-110-18 W5M project
- Increase funding to the Access to NW 18-104-18 W5M project, which is expected to be over budget by approximately \$19,000.00.
- Increase funding to the Access to NW 15-104-16 W5M project, which is expected to be over budget by approximately \$6,200.00.
- Increase funding to the Access to NW 8-107-14 W5M project, which is expected to be over budget by approximately \$6,800.00.

As the funds from the Access to SW 21-110-18 W5M project will remain in Roads Reserves when the project is cancelled, the increase of funding to the remaining road construction projects will not have an impact on the current balance in the roads reserves.

**COSTS / SOURCE OF FUNDING:**

Funding is coming from Road Reserves as identified in the 2005 budget.

**RECOMMENDED ACTION:**


That the Access to SW 21-110-18 W5M project be cancelled and the 2005 capital budget be amended as follows:

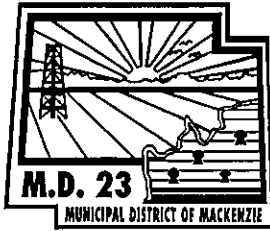
Access to NW 18-104-18-W5 – funding increase from \$45,000 to \$64,000

Access to NW 15-104-16-W5 – funding increase from \$36,000 to \$42,200

Access to NW 08-107-14-W5 – funding increase from \$36,000 to \$42,800

with funding to come out of the Roads Reserve.

Author: M. Krahn	Reviewed: S. Haddadin	C.A.O.: 
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## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2005
Presented By:	Sam Haddadin, Director of Operational Services
Title:	Sale of Gravel from Tompkins Pit
Agenda Item No:	9 e)

#### **BACKGROUND / PROPOSAL:**

In the past the Municipal District has sold gravel from its reserves to residents for private use under the terms set out in policy PW014 - Sale of M.D. Gravel for Personal Use. The purpose for selling MD gravel to certain resident's is to give them the opportunity to purchase gravel at a price similar to those closer to private gravel sources. The purpose is not to compete with private industry. Currently the Tompkins area is the only location within the MD where there is not a private gravel source within 50 km. Policy PW-014 states the following:

#### Clause 3

"Gravel may be sold from the Tompkins Pit during 2004 for personal and farm use to locations west of and including Range Road 17-0, south of the Peace River, for the same price the private sector charges to supply and haul to RR 17-0."

According to the policy, the price of gravel for sale from the Tompkins gravel pit must be determined during budget deliberations. This was missed during the 2005 budget deliberations.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Gravel was produced in the Tompkins pit in 2003. The cost to make ¾" crush gravel in the Tompkins pit was \$7.75/m<sup>3</sup> plus the hauling cost of \$4.10/m<sup>3</sup>, totaling \$11.85/m<sup>3</sup>.

In 2004, to supply and haul gravel to RR17-0, the private sector charged \$18.31 per cubic meter. For 2005 gravel sales to RR 17-0, the private sector charges \$22.24 per cubic meter.

Our policy states that the sale price shall be at least the cost of producing and hauling the gravel but the policy also states that gravel out of the Tompkins pit be sold for the same price the private sector charges to supply and haul to RR 17-0.

Administration recommends revising the policy to include the sale of gravel from the Tompkins pit for 2005 (see attached revised policy). The cost of the gravel would be \$22.24 per cubic meter which is what the private sector is charging.

**COSTS / SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

Motion 1

That Policy PW014 – Sale of MD Gravel for Personal Use be adopted as amended.

Motion 2

That gravel from the Tompkins gravel pit be sold for \$22.24 per cubic meter.

Author: M. Krahn

Reviewed: S.H

C.A.O. 

**Report  
Director of Operational Services**

TO: Ray Coad, CAO  
FROM: Sam Haddadin, Director of Operational Services  
DATE: May 25, 2005

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Following is a summary of the Operational Services department during the past month:

**Agricultural Services**

- **High Level East**  
Construction on Phase II began February 23, 2005. Phase II completion dates are December 31, 2004 and June 15, 2005 to do necessary cleanup and seeding.

**Administration**

- Cherie Davies was hired for the Inventory Clerk position.
- Summer staff has been hired and have begun in their positions.
- **Wadlin Lake and Machesis Lake Caretaking**  
Both caretaking contracts were awarded in April and the caretakers began on May 12.
- **Road Bans**  
Road bans are currently still on at 75% on all MD roads. The road conditions continue to be monitored.
- **Hamlet Clean-up**  
Hamlet clean-ups were completed recently. Schools and other community groups participated in the garbage cleanup of La Crete, La Crete access loop, Fort Vermilion, and Machesis Lake campground. MD personnel also conducted a Hamlet Clean-up in Zama on May 16.
- **Toxic Round Ups**  
Administration is looking into getting a toxic round up done in the summer.
- **Residential Clean-up**  
Residential Clean-ups were completed in conjunction with the Hamlet Clean-ups in Fort Vermilion and La Crete. A Residential Clean-up in Zama was also conducted on May 16.

**Capital Projects**

- **Gravel Crushing**  
Gravel crushing started in Mercredi Pit on April 26.

- **Street Lighting**  
A quote has been secured from ATCO Electric for the placement of 3 lights at the Zama sign corner. They are currently out surveying the corner.
- **Water Tank**  
A water tank has been ordered for the Fort Vermilion Tandem.

### **La Crete Projects**

- **La Crete Street Improvements**  
Currently reviewing the proposed contracts and tenders for the street improvement projects in La Crete, 101<sup>st</sup> avenue curb, gutter, sidewalk, pavement, 101<sup>st</sup> street and 100<sup>th</sup> avenue overlay, and 100<sup>th</sup> to 101<sup>st</sup> street cold mix asphalt along lanes 2 and 3.
- **94<sup>th</sup> Avenue Paving**  
Completion of the upgrade and paving of 94<sup>th</sup> Avenue is tentatively set to start in June.
- **94<sup>th</sup> Avenue Servicing**  
Working with the contractor regarding trench settlements as they are presenting themselves.
- **Hill Park Renovations**  
The La Crete Hill Park renovations have commenced.

### **Fort Vermilion Projects**

- **Fort Vermilion Street Improvements**  
Currently reviewing the proposed contracts and tenders for the street improvement projects in Fort Vermilion, 45<sup>th</sup> Street Sidewalk and 50<sup>th</sup> Street from 43<sup>rd</sup> Ave to High School Overlay.

### **Zama Projects**

- **Zama Waste Water System Upgrade**  
Forestry has given a temporary field authorization to search for potential sites. DCL has located and surveyed one site and dug 5 potential test holes to test for lagoon suitability.
- **Zama Water Treatment Plant**  
Additional Pilot study scheduled to tentatively start on May 31, 2005. Engineering for the treatment plant is on hold pending the results of the pilot study.

Sam Haddadin  
Director of Operational Services

10 a)

# Planning, Emergency and Enforcement Services

## Director's Report

May 25, 2005

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### ADMINISTRATION

- Hired 2 summer staff:
  - One to assist with general office duties, and
  - One to assist with development and safety codes.

### PLANNING

- *Development Activity*
  - Issued 126 development permits to date.
  - Indication is that it will be another busy year with new development.
- *Safety Codes*
  - Issued 267 safety codes permits to date.
  - Held meetings with contractors and proposed new homeowners to discuss requirements for new development.
  - The staff is quite busy with new permits while trying to close off old files (mostly electrical) that were still outstanding for different reasons.
- *Subdivision Activity*
  - Issued 24 subdivision approvals to date.
  - We have a number of multi-lot subdivision applications.
  - Still the number 1 concern we have received is the amount of time that is required to get the surveys and plans completed.
  - Subdivision and Development Appeal Board attended a training workshop in Grande Prairie hosted by Alberta Municipal Affairs.
- *Community Planning*
  - La Crete Area Structure Plan
    - We are approximately 75% completed with the Plan,
    - We held an Open House on May 11<sup>th</sup> to discuss the proposed LC ASP with the community and request input into the plan. There was a good turnout of community members.

- Zama Area Structure Plan
  - We are approximately 10% completed with the Plan,
  - We are tentatively scheduling for a Open House in Zama for early July.
  
- Fort Vermilion Area Structure Plan
  - Will be started in early July.

## EMERGENCY SERVICES

- *Fire Services*
  - We have not been able to get any compensation from Alberta Sustainable Resource Development or Emergency Management Alberta for the cabin owners who lost their cabins/contents during the July 2004 Bistcho Lake Fire.
  - The fire services are operating well, we are in the process of updating our Standard Operating Procedures and Protocols.
  - Working on a more efficient training program for the fire services.
  
- *Ambulance Services*
  - We will be presenting Council with a "Municipal Ambulance Service" proposal at the June 14<sup>th</sup> meeting.
  
- *Communications*
  - Still working with Telus to expand the MIKE system in our region.

## ENFORCEMENT SERVICES

- *Special Constable Program*
  - The Husky Enforcement Program went very well, we are only patrolling that area a couple times a month during the summer.
  - We are able to concentrate with more patrols to Zama, High Level rural and the parks now with an additional Constable.
  
- *Enhanced Policing*
  - We are still working with the RCMP to get an office established in La Crete for the enhanced position so he does not have to continually travel to the Fort Vermilion Detachment to process all the paperwork.
  - The RCMP member is getting familiar with the people in La Crete.

## DISASTER SERVICES

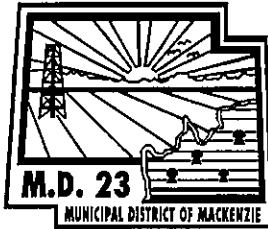
- *Municipal Emergency Planning*
  - We will be hosting the Emergency Management Workshop for the region.
  - We will be scheduling a meeting with Council in the fall to review the complete Municipal Emergency Plan.

Respectfully submitted,

Paul Driedger

A handwritten signature in black ink, appearing to read "Paul Driedger", with a horizontal line underneath.





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2005
Originated By:	Joulia Whittleton, Director of Corporate Services
Title:	FIN023 - Local Improvement Charge Cancellation
Agenda Item No:	112)

#### BACKGROUND / PROPOSAL:

Council approved this policy at the May 13, 2003 meeting with an addition to Schedule "A" at the July 8, 2003 and June 22, 2004 meeting. The policy allows Council to consider whether it is equitable to cancel the yearly local improvement charged on property owned by a non-profit group or registered charity

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration attached Schedule A of policy FIN023 that outlined the recommended roll numbers that should fall under this policy.

#### COSTS / SOURCE OF FUNDING:

2005 Budget – Account 922 Tax Cancellation/Write Offs

#### RECOMMENDED ACTION (by originator):

Motion:

That Policy FIN023 Local Improvement Charge Schedule "A" be amended to include La Crete Senior Inn Society Curb and Gutter (99<sup>th</sup> Ave), La Crete Local Improvement in the amount of \$129.97.

Review:

Dept.

C.A.O. 

## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Local Improvement Charge Cancellation</b>	<b>Policy No:</b>	<b>FIN023</b>
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### **Purpose**

To provide financial relief to non-profit groups, or registered charities that may have a yearly local improvement tax payable to the MD.

### **Policy Statement and Guidelines**

The MD recognizes the limited financial capacity of selected non-profit groups or registered charities. If Council considers it equitable to do so, it may cancel the yearly local improvement charge in respect to a particular property that is owned by the non-profit group or registered charity.

Under section 397 of the MGA, no land is exempt from a local improvement charge if a local improvement tax bylaw authorized that particular property to pay for a local improvement that benefited that area of the municipality.

However, under section 347 of the MGA, Council has the ability to cancel, reduce or refund all or part of a tax.

### **Guidelines**

1. Administration will provide Council with a list (Schedule A) of non-profit groups or registered charities properties' that Council will consider for approval whether it is equitable to cancel the yearly local improvement charge. The list will contain the name of the group, roll number of the property and the amount of the local improvement charge and other details that administration may find pertinent.
2. Schedule A may be amended from time to time and will be brought forward for Council approval.
3. This Schedule A will be part of the yearly budget documentation to support the expenditure code 922 – Tax Cancellation/Write Offs.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	May 14, 2003	03-328
<b>Amended</b>	July 8, 2003	03-377
<b>Amended</b>	June 22, 2004	04-512
<b>Amended</b>		

Tax Cancellation/Write Offs  
Schedule A

Name	Roll Number	Details	Amount	Expiry Date
<i>Friends of the Old Bay House Society 4405 River Road Fort Vermillion</i>	076893	<i>Sewer Water Total</i>	1,027.51	2019
			276.90	2006
			1,304.41	
<i>La Crete Senior Inn Society 10014 - 99 Avenue La Crete</i>	076836	<i>Sewer Water Curb/Gutter Total</i>	167.70	2007
			183.18	2007
			129.97	2014
			480.85	
<i>La Crete Municipal Nursing Association 9606 - 100 Street La Crete</i>	076829	<i>Sewer Water 100<sup>th</sup> St Total</i>	195.00	2007
			213.00	2007
			143.87	2012
			551.87	
<i>Fort Vermillion Community Library Society 5103 River Road Fort Vermillion</i>	106020	<i>Water River Road (50<sup>th</sup>) Street Total</i>	110.00	2006
			197.28	2013
			307.28	
<i>La Crete Chamber of Commerce Box 1088 La Crete</i>	155343	<i>Sewer Water Total</i>	259.35	2007
			283.29	2007
			542.64	

Microsoft Business Solutions-Great Plains - [U\_UTILITY TRANSACTION INQUIRY]

Transaction: Inquiry Report: Card: Routine: 3/31/2005 chene MDU of MacKenzie

OK Print Options

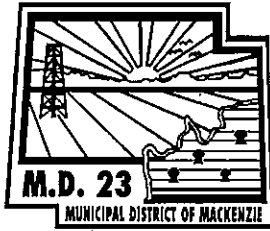
Account:  Account  Deposit

Contact Person: U.F.A. LA CRETE

Address: 9801 100 STREET

Date	Document Number	Transaction Description	Transaction	Balance	
Trs Source	Date	Description 2	Levy Document	Void Document	
5/31/2004	LEVY	50106	Utility Levy	\$53.50	\$52.33
5/31/2004	CRREC	30646	Cash Receipt	(\$54.33)	(\$2.00)
6/30/2004	LEVY	51855	Utility Levy	\$65.22	\$63.22
7/28/2004	CRREC	34087	Cash Receipt	(\$63.22)	\$0.00
7/31/2004	LEVY	53741	Utility Levy	\$53.50	\$53.50
8/31/2004	LEVY	55928	Utility Levy	\$56.01	\$109.51
8/31/2004	CRREC	35285	Cash Receipt	(\$53.50)	\$56.01
9/28/2004	CRREC	36118	Cash Receipt	(\$56.01)	\$0.00
9/30/2004	LEVY	57900	Utility Levy	\$59.36	\$59.36
10/31/2004	LEVY	59629	Utility Levy	\$57.68	\$117.04
10/31/2004	CRREC	37324	Cash Receipt	(\$59.36)	\$57.68
10/31/2004	PNLTY	43	Penalties	\$5.94	\$63.62
11/16/2004	CRREC	37858	Cash Receipt	(\$63.62)	\$0.00
11/30/2004	LEVY	61481	Utility Levy	\$56.01	\$56.01
12/21/2004	CRREC	39013	Cash Receipt	(\$56.01)	\$0.00
12/31/2004	LEVY	63277	Utility Levy	\$49.30	\$49.30
1/31/2005	LEVY	64968	Utility Levy	\$56.01	\$105.31
1/31/2005	CRREC	40476	Cash Receipt	(\$221.21)	(\$115.90)
1/31/2005	PNLTY	46 *	Penalties	\$4.93	(\$110.97)
2/28/2005	LEVY	67047	Utility Levy	\$53.50	(\$57.47)
2/28/2005	UTVD	2592	Void	(\$4.93)	(\$62.40)
3/31/2005	LEVY	68951	Utility Levy	\$91.39	\$28.99
4/26/2005	CRREC	42718	Cash Receipt	(\$28.99)	\$0.00
4/30/2005	LEVY	70926	Utility Levy	\$86.39	\$86.39
Balance:					\$86.39

by Utility Account



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Recreational Boards Administrative Policy
Agenda Item No:	11 b)

#### **BACKGROUND / PROPOSAL:**

Council had asked administration to provide guidelines for Recreational Boards to access funding from the MD.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

A draft policy was presented to Council, and was sent to the Recreational Boards for feedback. Since then, however, two important considerations have come to the forefront.


1. We have discovered that Recreation Boards were created by a Order in Council and does not specify the conditions of membership, therefore we can not dictate to them who sits on their Board of Directors or any other matter except having to do with the funding received from the MD
2. The municipality awards funds to many non-profit societies and groups on an annual basis and administration recommends that all of them be treated in an consistent manner.

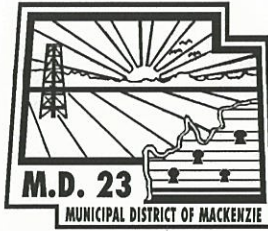
Council has financial policy FIN013 Community Organization Funding currently in place to address the requirements for accessing MD funding for all community organizations. The Director of Corporate Services will be review this policy and bring back amendments to the June 14 Regular Council Meeting.

**COSTS / SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the update on administrative requirements be accepted as information.

Author:	Reviewed:	C.A.O. 
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## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 25, 2005</b>
<b>Presented By:</b>	<b>Barb Spurgeon, Executive Assistant</b>
<b>Title:</b>	<b>Meeting with Minister of Municipal Affairs</b>
<b>Agenda Item No:</b>	11 d

#### **BACKGROUND / PROPOSAL:**

Rob Renner, Minister of Municipal Affairs will be attending a Special Council Meeting on June 1, 2005 for approximately 1 hour.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Council may wish to identify four or five priorities that they may wish to discuss with the Minister, for example:

Inter-municipal cooperation  
Highways 58 and/or 88  
Water Treatment Plants  
Regional Medical Clinic  
Ambulance Services

Administration will provide briefing notes on the agenda items selected.

#### **COSTS / SOURCE OF FUNDING:**

#### **RECOMMENDED ACTION:**

That be the agenda items for the meeting with the Minister of Municipal Affairs.

Author:

Reviewed:

C.A.O.:

Audit Trail Code: CMDEP00006531  
 \* Voided deposits

Chequebook ID	Type	Number	Description	Deposit Date	Deposit Amount
* GENERAL	With Receipts	00006740	crrec5592	1/10/2005	\$26.21

Receipt Type	Date	Number	Received From	Checkbook Amount
Cash	5/11/2005	430820T	DYCK, DAVID	\$26.21

Totals:

Number of				Amount					
Cheques	Credit Cards	Currency	Total	Cheques	Credit Cards	Currency	Coin	Total	
0	0	1	1	\$0.00	\$0.00	\$26.00	\$0.21	\$26.21	

Total Receipts: 1

Deposit Amount: \$26.21

* GENERAL	With Receipts	00006741	crrec5593	1/10/2005	\$51.28
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Receipt Type	Date	Number	Received From	Checkbook Amount
Cash	5/11/2005	430900T	FRIESEN, MARTIN J.	\$51.28

Totals:

Number of				Amount					
Cheques	Credit Cards	Currency	Total	Cheques	Credit Cards	Currency	Coin	Total	
0	0	1	1	\$0.00	\$0.00	\$51.00	\$0.28	\$51.28	

Total Receipts: 1

Deposit Amount: \$51.28

GENERAL	With Receipts	00006785		5/11/2005	\$77.49
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Receipt Type	Date	Number	Received From	Checkbook Amount
Cash	5/11/2005	430820T	DYCK, DAVID	\$26.21
Cash	5/11/2005	430900T	FRIESEN, MARTIN J.	\$51.28

Totals:

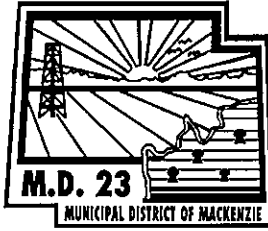
Number of				Amount					
Cheques	Credit Cards	Currency	Total	Cheques	Credit Cards	Currency	Coin	Total	
0	0	2	2	\$0.00	\$0.00	\$77.00	\$0.49	\$77.49	

Total Receipts: 2

Deposit Amount: \$77.49

Total Deposits: 3





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Town of High Level 40 <sup>th</sup> Anniversary
Agenda Item No:	11d)

#### BACKGROUND / PROPOSAL:

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Town of High Level is celebrating their 40<sup>th</sup> Anniversary June 1<sup>st</sup>, 2005. Reeve Neufeld has been invited to attend the celebration, however we have also planned our 10<sup>th</sup> Year Anniversary celebration in Fort Vermilion the same day from 12:00 to 2:00 p.m. I have also advised Minister Renner's office that Reeve Neufeld and Deputy Reeve Sarapuk would pick him up at the Fort Vermilion airport. Our anniversary celebration is a promotional event for Council as well. Some options may be to:

- Send the High Level Rural Councillor or another Councillor to attend the Town of High Level celebrations with a congratulatory message from Council. He could then fly to Fort Vermilion with the Minister to attend the meeting scheduled for 2:30 to 3:00 p.m.
- send flowers and a congratulatory letter to the Town.
- Have Reeve Neufeld miss the MD's 10<sup>th</sup> year anniversary celebration and attend the Town of High Level's 40<sup>th</sup> Anniversary celebration.

#### COSTS / SOURCE OF FUNDING:

**RECOMMENDED ACTION:**

Option 1


That Councillor Watson be authorized to attend the 40<sup>th</sup> anniversary celebration of the Town of High Level.

Option 2

That flowers and a congratulatory letter be sent to the Town of High Level on the occasion of their 40<sup>th</sup> anniversary.

Option 3

Reeve Neufeld be authorized to attend the 40<sup>th</sup> Anniversary for the Town of High Level.

Author:	Reviewed:	C.A.O.: 
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*Former Councillors of the Town of High Level*

Maureen	Afonso	Ron	Kiers
Laura	Attrux	Kurt	Kimball
Karen	Bitz	Dorothy	LaForge
Doug	Blatter	Wayne	LaGroix
Lyman	Brewster	W.	Lawton
Debbie	Brewster	Jean	Leister
Steve	Brooks	Doug	McDonald
Henry	Bueckert	Ron	McIntosh
Gordon	Burnell	Steve	McIntyre
Stanley	Calvert	G.	McMullan
Jim	Cobb	Terry	McRee
Gary	Damer	Joanne	Mitchell
T.	Diemert	Glenn	Oliver
Robert	Dubois	Irwin	Packham
Thomas	Dubois	Roland	Pariseau
Len	Dueck	Connie	Petersen
Donald	Edgar	Garry	Peterson
Peter	Ernst	Mark	Prevost
Frank	Fraser	Chris	Romanchuk
Terry	Freeman	Gilbert	Roy
Connie	Graham	Eric	Sander
Doug	Gramson	George	Schmidt
Valle	Gray	Leonard	Schroh
K.	Green	Peter	See
Len	Gurel	John	Sepkowski
David	Hardy	Ross	Simiter
Everd	Hare	Robert	Stang
Tom	Hoffman	David	Steer
Sharon	Jones	J.	Takashima
		Bob	Walter
		Greg	Worobec

*Present Council of the Town of High Level*

Mike Mihaly, Mayor  
Clark McAskile, Deputy Mayor  
Susan Callihoo  
Jerry Chomiak  
Lorraine Donovan  
Ellis Forest  
Crystal McAteer

*Town of High Level*



TOWN OF HIGH LEVEL  
Gateway to the South

*40th Anniversary  
Commemoration  
Ceremony*

*June 1, 2005  
at 1 p.m.*

*High Level Sports Complex*

## *Program*

### *Former Mayors and Chairmen of the Town of High Level*

Albert McClarty	1965-68
John Sepkowski	1968-69
Gilbert Roy	1969-1971, 1977-1983
Peter Machura	1971-1974
Terry Freeman	1974-77
R.E. (Bob) Walter	1983-1988, 1989-1991
Irwin Packham	1988-1989, 1991-1994
Gordon Burnell	1994-1997
Gary Peterson	1997-1999
Henry Bueckert	1999-2001
Mike Mihaly	2001-to present

### High Level Public School Band

O Canada

Welcome by Deputy Mayor Clark McAskile

Mayor Mike Mihaly

Gary Friedel, *former MLA for Peace River Constituency*

Frank Oberle *MLA Peace River Constituency*

Former Mayors of High Level

Gilbert Roy

Irwin Packham

Gordon Burnell

Gary Peterson

Henry Bueckert

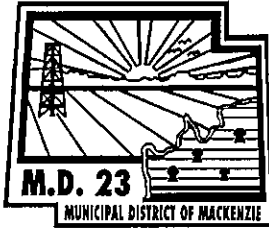
Unveiling of the Commemorative Plaque

**Honourable Rob Renner**, *Minister of Municipal Affairs*

Planting of Tolko's 100<sup>th</sup> Million Tree

**Honourable Dave Coutts**, *Minister of Sustainable Resources Development*

*Reception for invited guests in the Curling Rink Lounge*



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2005
Presented By:	Councillor Thompson
Title:	Bullying in Communities
Agenda Item No:	11 e)

#### **BACKGROUND / PROPOSAL:**

This item has been put on the agenda at the request of Councillor Thompson.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Attached is a bullying bylaw from the Town of Rocky Mountain House.

#### **COSTS / SOURCE OF FUNDING:**

#### **RECOMMENDED ACTION:**

##### Option 1

That a bylaw be drafted to address the bullying in the communities.

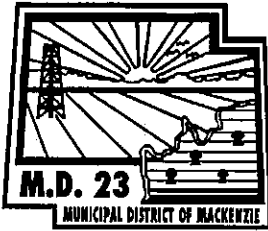
##### Option 2

That the documentation reviewed on bullying be received as information.

Author: B. Spurgeon

Reviewed:

C.A.O.:



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 25, 2005
Originated By:	Joulia Whittleton, Director of Corporate Services
Title:	FIN023 - Local Improvement Charge Cancellation
Agenda Item No:	

#### BACKGROUND / PROPOSAL:

Council approved this policy at the May 13, 2003 meeting with an addition to Schedule "A" at the July 8, 2003 and June 22, 2004 meeting. The policy allows Council to consider whether it is equitable to cancel the yearly local improvement charged on property owned by a non-profit group or registered charity

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration attached Schedule A of policy FIN023 that outlined the recommended roll numbers that should fall under this policy.

#### COSTS / SOURCE OF FUNDING:

2005 Budget – Account 922 Tax Cancellation/Write Offs

#### RECOMMENDED ACTION (by originator):

#### Motion:

That Policy FIN023 Local Improvement Charge Schedule "A" be amended to include La Crete Senior Inn Society Curb and Gutter (99<sup>th</sup> Ave), La Crete Local Improvement in the amount of \$129.97.

Review:

Dept.

C.A.O.

# TOWN OF ROCKY MOUNTAIN HOUSE

## BYLAW 04/05V

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**BEING A BYLAW IN THE TOWN OF ROCKY MOUNTAIN HOUSE, IN THE PROVINCE OF ALBERTA, TO CONTROL AND REGULATE HARASSMENT AND BULLYING OF MINORS AND OR PERSONS IN THE TOWN OF ROCKY MOUNTAIN HOUSE.**

**WHEREAS** Section 7(a) and (b) of the Municipal Government Act, R.S.A 2000, c. M-26 authorize a municipality to pass bylaws respecting the safety, health and welfare of people and the protection of people and property and respecting people, activities and things in on or near public places.

**NOW THEREFORE**, the Council of the Town of Rocky Mountain House enacts as follows:

This Bylaw may be cited as the “Bullying Bylaw”.

### **PART 1 DEFINITIONS**

1. In this Bylaw:

- a) **“Bullied”** means “the harassment of others by the real or threatened infliction of physical violence and attacks, racially or ethnically-based verbal abuse and gender-based put-downs, verbal taunts, name calling and put downs, written or electronically transmitted, or emotional abuse, extortion or stealing of money and possessions and social out casting”.
- b) **“Minor”** means an individual under 18 years of age.
- c) **“Peace Officer”** means “a member of the Royal Canadian Mounted Police, or a Special Constable appointed pursuant to the provisions of the Police Act, Revised Statutes of Alberta, 2000, Chapter P-17 and all amendments or successors thereto”.
- d) **“Public Place”** means “any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access,

whether on payment or otherwise, within the corporate limits of the Town of Rocky Mountain House”.

- e) **“Violation Ticket”** means “a violation ticket as defined in the Provincial Offences Procedure Act”.

## **PART 2**

### **ENFORCEMENT**

No person shall, in any public place:

1.
  - a) Communicate either directly or indirectly, with any person in a way that causes the person, reasonably in all the circumstances, to feel bullied.
  - b) While not taking part in any action described in Part 2, Section 1(a), encourage or cheer on, any person described in Part 2, Section 1(a).
2. Any person who contravenes Part 2, Section 1(a) of this Bylaw is guilty of an offence punishable on summary conviction and is liable
  - a) For a first offence, to a specified penalty of \$250.00; and
  - b) For a second, or subsequent offences, to a fine not exceeding \$1,000.00;and in default of payment of the fine and costs, to imprisonment for six months.
3. Any person who contravenes Part 2, Section 1(b) of this Bylaw is guilty of an offence punishable on summary conviction and is liable
  - a) for a first offence, to a specified penalty of \$100.00; and
  - b) for a second offence or subsequent offences, to a fine not exceeding \$250.00;and in default of payment of the fine and costs, to imprisonment for six months.



4. If a Violation Ticket is issued in respect of an offence, Violation Ticket may:
  - a) specify the fine amount established by this Bylaw for the offence; or
  - b) require a person to appear in Court without the alternative of making a voluntary payment.
  
5. A person who commits an offence, may;
  - a) If a Violation Ticket is issued in respect of the offence; and
  - b) If the Violation Ticket specifies the fine amount established by the Bylaw for the offence  
  
make a voluntary payment equal to the specified fine by delivering the Violation Ticket and the specified fine to the Provincial Court Office specified on the Violation Ticket.

This Bylaw shall come into effect on the day of its final reading.

READ a first time this 2<sup>nd</sup> Day of March, 2004.

READ a second time this 6<sup>th</sup> Day of April, 2004.

READ a third and final time this 20th day of April, 2004.

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MAYOR

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TOWN MANAGER

**Practice Name:** Bullying Bylaw**Date Created:****Author:** Brent Craig**Last Updated:** 9-May-05

**Abstract:** The purpose of the Bullying Bylaw is to establish a written and enforceable policy to promote zero tolerance of bullying. The bylaw stems from Part 2, Section 7(a) and (b) of the Municipal Government Act, R.S.A 2000, c. M-26 which authorizes a municipality to pass bylaws respecting the safety, health and welfare of people and the protection of people.

**GENERAL INFORMATION**

Name of Practice	Bullying Bylaw
Date	10-May-05
Name of Municipality	Town of Rocky Mountain House
Your Name and Title	Special Constable Brent Craig, Director of Protective Services
Phone Number	(403) 845-2866
Fax Number	(403) 845-3230
E-mail for Practice Contact(s)	bcraig@rockymtnhouse.com
Mailing Address	Box 1509, Rocky Mountain House, Alberta T4T 1B2 5116-50th Avenue.

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**THE ISSUE****Abstract:**

What is the practice you developed or are developing (brief abstract)?

Please briefly describe the final practice

developed. (e.g. if you developed a new Council agenda, list the agenda items, or if a new communications plan was created, provide a summary of the plan's goals, objectives and highlights.)

The purpose of the Bullying Bylaw is to establish a written and enforceable policy to promote zero tolerance of bullying. The bylaw stems from Section 7(a) and (b) of the Municipal Government Act, R.S.A 2000, c. M-26 authorize a municipality to pass bylaws respecting the safety, health and welfare of people and the protection of people. The Bullying Bylaw is a tool that can be used appropriately by a Peace Officer for a person who is bullying another person or anyone else who is a bystander and is encouraging the act of bullying to occur. Individuals charged under the bylaw are given a fine with the option of attending an educational anti-bullying session and having the charge withdrawn. The amount of the fine varies with the number of offences the perpetrator has. Failure to pay the fine or appear for an educational session can result in a warrant for the individual's arrest.

**Need:**

Please describe (just a couple of sentences or bullet points) why you needed to create this practice (policy or process).

What issue made it necessary? (e.g. "We needed a comprehensive plan to deal with...", or "We needed an annual forecasting tool because...")

Bullying is a broader, community and societal problem and every Municipality needs to take a step forward and protect those who are being bullied. There needs to be immediate and consistent consequences for bullying incidents by the bullies, as well as, the people who encourage or cheer on the bullying. Bullying is an unacceptable behavior! The victims need to have a place to turn to without feeling nothing will be done to protect them.

**CREATING YOUR PRACTICE**

**Research:**

How did you obtain information to help design your practice (including consultation with stakeholders, formal and informal research)?

Please include any research documentation you can share, or give us a source reference (e.g. Web site, literature, "We reviewed the bylaws from other municipalities in the area...").

Part 2 Section 7(a)&(b) of the Municipal Government Act gives Municipalities the authority to create bylaws for the safety, health and welfare of people and the protection of people and property, as well as, for people, activities and things in, or near a public place or place that is open to the public. The concept of having a bullying bylaw was that of Special Constable Brent Craig from Rocky Mtn. House and was presented and supported by the Mayor, Town Council, R.C.M.P., Public and Catholic School Division and the general public.

**Process:**

How did you go about designing your practice? For instance, did you create a team, hire a consultant, borrow something ready-made from another jurisdiction?

Describe briefly who did the design work and what process they followed.

Cst. Brent Craig developed a draft bylaw with legal assistance. Cst. Craig became aware that the City of Edmonton was drafting a similar bylaw that dealt with bullies. Cst. Craig took the concept a step further than that of Edmonton's and included people who cheer on or encourage the bullies. A definition of bullied was created and was approved with legal assistance. Endorsements were obtained from the Solicitor General Heather Forsyth, M.L.A. Ty Lund, Red Deer Regional Catholic School Division Superintendent Don Dolan, Wild Rose School Division Superintendent J. Greg Thomas, The Community Advisory Committee, R.C.M.P. Staff Sergeant Larry Russell. All of the mentioned groups were consulted with when the draft was created. Input was provided by the groups and minor changes were made to the draft bylaw.

### GETTING APPROVAL FOR YOUR PRACTICE

<p><b>Authority:</b></p> <p>Whose/what approval did you need to create and implement the practice?</p>	<p>The Town Council of Rocky Mountain House gave first reading to the bylaw on 2 March 2004 and a public hearing and second reading to the bylaw occurred on 6 April 2004. Third, and final, reading was given on 20 April 2004.</p>
<p><b>Reporting:</b></p> <p>How did you inform the decision-maker(s) about the practice and your need for their approval?</p> <p>Please note the name of any documents provided to the decision-makers that you would be willing to share.</p>	<p>Constable Craig went before Council in 2003 and gave a verbal report of the concept of having a bullying bylaw in the Town of Rocky Mountain House. Council asked Constable Craig to prepare a draft and present it to Council. There was unanimous support from Council.</p>
<p><b>Consultation:</b></p> <p>Did you consult with stakeholders as part of your approval process?</p> <p>If so, how? If possible, attach a copy of templates, surveys or other documents you used as part of your consultation.</p>	<p>The Bullying Bylaw is not intended to interfere with bullying policies already developed by both school boards, nor is this bylaw intended to replace or substitute any criminal charge that could be laid against a person. For this reason the local R.C.M.P., as well as the Wild Rose School Division #66 and the Red Deer Catholic Regional School Division #39, were all consulted.</p>

### IMPLEMENTING YOUR PRACTICE

<p><b>Plan:</b></p> <p>Describe the process you went through to implement the practice. If you used an implementation plan, please note it here.</p>	<p>After obtaining approval by Council to prepare a draft, Constable Craig created the draft bylaw and consulted with both school divisions, the R.C.M.P., the Town's CAO Larry Holstead, and one of the Town's Solicitors Chapman Riebeek from Red Deer Alberta.</p>
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**Policy:**

What changes to bylaws, regulations or procedures were needed to implement this practice and how did you deal with them?

Please attach a copy of the change in bylaw, policy or procedure.

A fine option policy was needed in order to add the educational portion of the bylaw.  
 TOWN POLICY NUMBER: 011/2004  
 ADOPTED BY: TOWN COUNCIL PREPARED BY: DIRECTOR OF PROTECTIVE SERVICES  
 EFFECTIVE DATE: OCTOBER 5, 2004  
 TITLE: BULLY BYLAW 04/05V FINE OPTION  
 POLICY: To establish a written policy, approved by Council, to promote zero tolerance of bullying and to give those who have been charged under the Bully Bylaw a choice of paying their fine or attending an educational session and having the charge withdrawn.

**ADMINISTRATION PROCEDURE**

„« A charge under the Bully Bylaw has been issued to a person. A court date shall be set at least 3 months from the date of offence allowing for a session date to be made available.

„« As a one-time opportunity any person who has been charged under the Bully Bylaw will have the choice to either pay the fine issued to them or to attend an educational anti-bullying session.

„« If the accused person is a young offender a parent or guardian must also attend the session. If a parent or guardian cannot attend the session will not occur and the fine must be paid.

„« The violation ticket is still processed through the court system.

„« If the person fails to attend the scheduled session they shall pay their fine. Failure to pay a fine results in a warrant for their arrest.

„« If the person attends the scheduled session a letter will be sent to the crown signed by a Peace Officer asking for the charge to be withdrawn.

**When:**

When did your municipality begin to use the practice? Was it implemented all at once or in stages?

On April 20, 2004 the bylaw passed its third reading and was approved unanimously by Council (7 to 0). The Fine Option Policy was approved unanimously by Council (7 to 0) on October 5, 2005.

**Who:**

Who was responsible for implementing the practice?

If someone else is responsible for ongoing management, who is it?

	<p>Constable Craig was responsible for implementing the bylaw.</p> <p>Constable Craig works along with the R.C.M.P. to monitor the use of the Bylaw. It is not intended to replace any provision of the Criminal Code of Canada or any policies that the School Boards have in place and is only intended to be used as another tool when dealing with bullying issues. Schools are advised to continue with their policies of dealing with bullying issues and only when they find it out of their control Constable Craig and/or the R.C.M.P. get involved.</p>
<p><b>RESOURCES REQUIRED</b></p>	
<p><b>Budget:</b></p> <p>How much did it cost you to design and implement your practice (i.e. We saved/spent \$XX per year)?</p> <p>What are your ongoing operational and capital costs, if any?</p>	<p>\$450.00 spent on two anti-bullying videos obtained by Canadian Learning Company 1-800-267-2977</p> <p>Approximately \$700.00 for Legal Assistance</p>
<p><b>Staff:</b></p> <p>What human resources did you need to design, implement and manage your practice? (e.g. "It took X staff member(s) X months on this" or "This is part of normal staff duties.")</p>	<p>It took Constable Craig almost 2 years to complete the bylaw for it's approval including; drafting the bylaw, consulting with solicitors, consulting with both school division, the R.C.M.P., Solicitor General and MLA, consulting with Town's CAO, and obtaining endorsements from the mentioned.</p>
<p><b>Infrastructure:</b></p> <p>What "capital costs" (such as information technology, other equipment or building assets) did you need to design, implement, manage, and/or evaluate your practice?</p>	<p>There were no capital costs!</p>
<p><b>EVALUATING YOUR PRACTICE</b></p>	
<p><b>Formal:</b></p> <p>If you did a formal evaluation (e.g. user satisfaction survey, analysis of annual expenditures or number of rate payers served) for your practice, please describe the evaluation tool and the process used.</p> <p>Tell us who was involved.</p>	<p>There was no formal evaluation. In the past year there have been many parents of children who have approached Constable Craig and relayed stories how their young children (not even old enough to be charged with an offence) walked away from a friend bullying another classmate because they knew that there was a bullying bylaw and they did not want Constable Craig to charge them!</p>
<p><b>Informal:</b></p> <p>If you did an informal evaluation, describe what you did (such as discussing the practice with people in the office or on the street, or</p>	

<p>letters/comments received).</p>	
<p><b>Performance measures:</b></p> <p>Please list the performance measures for this practice (i.e. reduced number of complaints, money saved, or change in equipment life expectancy.)</p> <p>Please list the process you used for measuring performance, (i.e. We do annual surveys on...) examples include:</p> <ul style="list-style-type: none"> <li>• collecting data</li> <li>• establishing a baseline</li> <li>• applying the measures</li> <li>• results</li> <li>• follow up</li> </ul>	<p>According to the R.C.M.P. and the school divisions there have been a reduced number of complaints of bullying, however, when there is an incident of bullying it seems to be more knowledge by people when it occurs. People talk about it more freely. This is a positive indicator as the victims should have a feeling that there is someone to go to and that something will be done. Since the inception of the bylaw the R.C.M.P. have really stepped up to the plate and will hopefully be introducing a member in charge of bullying complaints as well as taking anti bullying courses so he/she will be able to go to schools to EDUCATE students. Constable Craig and Victim Services will also take part in this education factor.</p>
<p><b>Changes:</b></p> <p>(a) Based on the evaluation (formal or informal), describe any changes you have made, or would like to make, to your practice as a result. (e.g. "After implementing this practice, we decided that it would be better if...")</p> <p>-or-</p> <p>(b) Has your practice met your expectations and if so, how?</p>	<p>The bylaw has met the Town's expectations. Communities across Canada have been in touch with Constable Craig and are asking for a copy of the bylaw and education "fine option" policy. There has been tremendous response and support across Canada. Contact Constable Craig at bcraig@rockymtnhouse.com or (403) 845-2866. The publicity has really made the R.C.M.P. and both school divisions focus on Anti-bullying and the educational factor.</p>
<p><b>LESSONS LEARNED / BENEFITS RECEIVED</b></p>	
<p><b>Benefits:</b></p> <p>What are the benefits of this practice to your municipality? (eg. Preparation of Council agenda packages now requires less time, etc.)</p>	<p>The bylaw will benefit the municipality of Rocky Mountain House by creating a safer environment for its population. It will accomplish this through controlling and regulating harassment and bullying.</p>
<p><b>Key Lessons:</b></p> <p>What key lessons have you/your municipality learned through the process of:</p> <ul style="list-style-type: none"> <li>• designing;</li> <li>• obtaining approval;</li> <li>• implementing; and</li> <li>• evaluating your practice?</li> </ul> <p>Include any problems, surprises, and unanticipated benefits. (e.g. "We realized that we needed to spend more time...")</p>	<p>Municipalities do have a responsibility to ensure they create bylaws for safety, health and welfare, the protection of people and property and to regulate people, activities and things in public places. The Supreme Court of Canada supports the broad scope of Municipal powers set out in sections 7(a) and (b) of the Municipal Government Act.</p>
<p><b>Advice to Municipal Peers:</b></p> <p>What advice would you give to another municipality that is considering adopting your</p>	

practice? Is there anything you might have done differently?

This is a sound bylaw that has been supported 100% by the solicitors, Council, Police, Public and Catholic School Divisions, the Supreme Court of Canada and by the general public. Why wait for a suicide to occur by someone being bullied! This is not just about enforcement. This bylaw supports EDUCATION by all parties mentioned. The victims of bullying need to know they can go to someone and something will be done to prevent the continuation of the offence. No one needs to become a victim of a society driven acceptance of bullying and need to understand that the victims have no where to turn to.

### PRACTICE UPDATES

#### New Information:

There may be some new information to add since this practice was first posted. This is especially true if:

- a new process has been implemented in your municipality;
- there are new practice evaluation results; or
- there has been a change affecting organizational direction. For example, explain how new economic conditions or a new vision/strategy affect the practice.

Please indicate those changes here. Don't forget to list any new documents that may be useful to your peers. Then go to "Other Information" to attach the new documents.

### OTHER INFORMATION

#### Suggestions:

Please list relevant information sources that others might use or you would be willing to share (courses, Web sites, literature, experts).

[www.bullying.org](http://www.bullying.org) [www.cyberbullying.ca](http://www.cyberbullying.ca)

Bullying videos: Canadian Learning Company 1-800-267-2977

#### Documents & Attachments:

Please attach (using the "Browse" button below) any documents you would be willing to share with others interested in your practice (e.g. a bylaw, a policy, approval documents, templates).

\* Note: If you do not have an electronic copy of a document, please send Municipal Excellence a paper copy for scanning to:

Alberta Municipal Affairs

Press release to public regarding the bylaw  
Bylaw description  
Description of fine and educational session options  
Powerpoint presentation



<p>Municipal Excellence Network 17th Floor, Commerce Place 10155-102 Street Edmonton, AB T5J 4L4</p>	
<p><b>Nominations:</b></p> <p>Do you have any suggestions of other individuals or municipalities with municipal practices that we should add to the Municipal Excellence network? Please list their practice, municipality, and contact information.</p> <p>Or, e-mail <a href="mailto:menet@gov.ab.ca">menet@gov.ab.ca</a> and let us know about a municipal colleague that has a really good way of doing things.</p>	
<p><b>COMMENTS</b></p>	
<p>Have we missed something; anything you'd like to add to the areas we have touched on, or an area we have not mentioned?</p>	